



PERFORMING ARTS CENTER  
 199 Chambers Street, S115K, New York, NY 10007  
 p: 212-220-1459 f: 212-732-2482 www.TribecaPAC.org

## Rates and Key Policies

THEATRE RENTAL INCLUDES USE OF SPACE & REPERTORY LIGHTING PLOT		MINIMUM REQUIRED LABOR PACKAGE
<b>THEATRE 1</b> <b>913 SEATS &amp;</b> <b>14 WHEELCHAIR LOCATIONS</b>	\$4,000 per day PLUS LABOR \$20,000 per week (continuous days) PLUS LABOR	<ul style="list-style-type: none"> <li>• 3 Technicians @ \$33/hr/person</li> <li>• 1 House Manager @ \$33/hr/person</li> <li>• 12 Ushers @ \$12/hr/person</li> <li>• 2 Ticketing Services @ \$33/hr/person</li> <li>• Plus 20% payroll taxes</li> <li>• 1 Supervisor @ \$36/hr</li> </ul>
<b>THEATRE 2</b> <b>260 SEATS &amp;</b> <b>4 WHEELCHAIR LOCATIONS</b>	\$1,950 per day PLUS LABOR \$9,750 per week (continuous days) PLUS LABOR	<ul style="list-style-type: none"> <li>• 3 Technicians @ \$33/hr/person</li> <li>• 1 House Manager @ \$33/hr/person</li> <li>• 6-10 Ushers @ \$12/hr/person</li> <li>• 2 Ticketing Services @ \$33/hr/person</li> <li>• Plus 20% payroll taxes</li> <li>• 1 Supervisor @ \$36/hr</li> </ul>
<p>A separate payment will be required for Security, Housekeeping &amp; Media Services.</p> <p><b>Rates &amp; Billing Information</b>            For calendar availability contact the <b>Operations Associate</b> at:  <a href="mailto:rental@tribecapac.org">rental@tribecapac.org</a></p>		
OPTIONAL SERVICES AND EQUIPMENT		
Added Show Tickets \$55-\$110/set Wristbands \$30/set of 100 Follow spot \$165/day Sound System \$550/\$1000/day Stereo Recording \$55/show Tablecloth/Skirt \$10/each or \$40/set of 5 Pipes & Drapes \$110/day ProTools Recording \$645.00	Marley Dance Floor \$200/day or \$600/week Steinway Upright \$165/day or \$450/week Steinway Grand \$225/day or \$650/week Piano Tuning \$160 Wireless Mics \$110/each per day Wenger Platforms \$30.00 / each Specialized equipment By request *Special set up package By request	
<b>PAYMENT</b>	Payments may be in the form of a certified check, money order, EFT, credit card, or cash. Payment schedule requires all payments to be made prior to the event.	
<b>ADVERTISEMENT</b>	Licensee will not make public any notice of event prior to meeting contract requirements and receiving clearance from the Operations Director.	
<b>INSURANCE</b>	Licensee must furnish a Certificate of Insurance adding BMCC Tribeca Performing Arts Center and other agencies as -"additional insured" on a policy with a minimum of five million dollars per occurrence, to be provided by a company authorized to do business in New York State and be rated in the current A.M. Best Rating Guide with ratings of A-, VIII or better at the time of purchase. Details upon request.	
<b>MINIMUM CALLS</b>	BMCC Tribeca Performing Arts Center staff have a minimum call of 4 (four) hours.	
<b>OVERTIME RATES</b>	Billed at one and one half times regular hourly rates and apply for any hours in <b>excess of 10 (ten) hours per day</b> ; any hour worked before 8:00 am or after 12:00 am; any hours in excess of 40 (forty) hours worked in one week. The week is Monday through Sunday.	
<b>TICKETING SERVICES</b>	See Ticketing Services Packet for more information.	
<b>MERCHANDISE</b>	Merchandise agreement required for sale of any items.	
<b>*SPECIAL SET UP</b>	Includes special set up of any contracted space (additional dressing room area, vendor space, pipe and drape, tables and dressings.)	
<b>RATES AND POLICIES ARE SUBJECT TO CHANGE PERIODICALLY. CLIENTS ARE ADVISED TO UPDATE THEIR INFORMATION ANNUALLY. LABOR REQUIREMENTS ARE INDIVIDUALLY EVALUATED BY TRIBECA PAC. CLIENTS ARE ADVISED TO READ LICENSE AGREEMENT THOROUGHLY FOR FULL POLICIES. VIOLATION OF CONTRACT POLICIES CAN BE GROUNDS FOR A PENALTY FEE WITHIN THE CONTRACT, OR FULL CANCELLATION OF THE CONTRACT BY TRIBECA PERFORMING ARTS CENTER.</b>		