

## Rates and Billing Information

As of March 27th, 2023

For calendar availability, email [rental@tribecapac.org](mailto:rental@tribecapac.org)

THEATRE RENTAL INCLUDES USE OF SPACE & GENERAL LIGHTING WASH		MINIMUM REQUIRED LABOR PACKAGE
<b>THEATRE 1</b> 913 SEATS & 14 WHEELCHAIR LOCATIONS Capacity Pending	\$5,500 per day PLUS LABOR & EQUIPMENT	<ul style="list-style-type: none"> <li>• 4 Technicians @ \$43/hr/person</li> <li>• 1 House Manager @ \$40/hr/person</li> <li>• 12 Ushers @ \$20/hr/person</li> <li>• 2 Ticketing Services @ \$40/hr/person</li> <li>• 1 Supervisor @ \$52/hr</li> <li>• Plus 20% payroll taxes</li> </ul>
<b>THEATRE 2</b> 260 SEATS & 4 WHEELCHAIR LOCATIONS Capacity Pending	\$3,000 per day PLUS LABOR & EQUIPMENT	<ul style="list-style-type: none"> <li>• 3 Technicians @ \$43/hr/person</li> <li>• 1 House Manager @ \$40/hr/person</li> <li>• 6 Ushers @ \$20/hr/person</li> <li>• 2 Ticketing Services @ \$40/hr/person</li> <li>• 1 Supervisor @ \$52/hr</li> <li>• Plus 20% payroll taxes</li> </ul>

**Courtyard set-up may incur additional fees**  
**An additional payment will be required for Security, Housekeeping & Media Services.**

### OPTIONAL SERVICES AND EQUIPMENT

Show Tickets	\$100-\$250 set	ProTools Recording	\$645
Wristbands	\$30/set of 100	Lighting	\$800
Follow spot	\$200/day	Marley Dance Floor	\$300/day
Sound System	\$600/\$1200/day	Steinway Grand Piano	\$400 Includes Tuning Additional days \$200/day
Stereo Recording	\$75/show	Wireless Mics	\$120/each per day
Tabling	\$50/day	Wenger Platforms	\$50 / each
Pipes & Drapes	\$110/day		

<b>PAYMENT</b>	Payments may be in the form of an electronic fund transfer (EFT). Payment schedule requires all payments to be made prior to the event.
<b>ADVERTISEMENT</b>	Licensee will not make public any notice of event prior to executing contract requirements and receiving clearance from the Operations Director.
<b>INSURANCE</b>	Licensee must furnish a Certificate of Insurance adding BMCC Tribeca Performing Arts Center and other agencies as -"additional insured" on a policy with a minimum of five million dollars per occurrence, to be provided by a company authorized to do business in New York State and be rated in the current A.M. Best Rating Guide with ratings of A-, VIII or better at the time of purchase. Details upon request.
<b>MINIMUM CALLS</b>	BMCC Tribeca Performing Arts Center staff have a minimum call of 4 (four) hours.
<b>OVERTIME RATES</b>	Billed at one and one half times regular hourly rates and apply for any hours in excess of 10 (ten) hours per day; any hour worked between 6:00 am - 8:00 am or after 12:00 am; any hours in excess of 40 (forty) hours worked in one week. The week is Monday through Sunday.
<b>TICKETING SERVICES</b>	See <a href="#">Ticketing Services Packet</a> for more information.
<b>MERCHANDISE</b>	Merchandise agreement required for sale of any items.

**RATES AND POLICIES ARE SUBJECT TO CHANGE PERIODICALLY. CLIENTS ARE ADVISED TO UPDATE THEIR INFORMATION ANNUALLY. LABOR REQUIREMENTS ARE INDIVIDUALLY EVALUATED BY TRIBECA PAC. CLIENTS ARE ADVISED TO READ ALL DOCUMENTS THOROUGHLY FOR FULL POLICIES. VIOLATION OF POLICIES CAN BE GROUNDS FOR A PENALTY FEE OR FULL CANCELLATION OF THE CONTRACT AND EVENT.**