



Production Information

Theatre One

913 Seats

199 Chambers Street Room S115K
New York, NY 10007

212-220-1459 – Administrative Office

212-346-8552 - Technical Department Office

212-776-7216 – House Management Office

212-220-1460 – Ticketing Services Office

www.tribecapac.org

(Updated April 2025)

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General Information

Audience Entrance:

The primary audience entrance to the Tribeca Performing Arts Center is located on West Street, between Chambers Street and Harrison Street. For GPS purposes, please enter 190 West Street, NY, NY 10007. The entrance is situated 200 feet north of 190 West Street, also known as the West Street Gate. If you require barrier-free accessible seating, please contact Ticketing Services at 212-220-1460. They will provide you with the best entrance information for your arrival at the Performing Arts Center.

Barrier Free Access:

Wheelchair and disability seating are available in both the upper and lower areas of Theatre One, accessible from the main audience entrance. Wheelchair access to the stage is also available; however, the technical department requires advance notice. Additionally, please inform both Ticketing Services and the House Managers of any special seating needs you may have.

Theatre One Loading Dock: (contracted load in times only)

The loading dock for Theatre One is located at 190 West Street (West Side Highway). It is situated just north of, and beneath, the white pedestrian bridge at the corner of Chambers Street and West Street. If the door is locked and you have arrived at your scheduled load-in time, please ring the bell. A member of the theatre staff will assist you. Vehicles must leave the loading dock and be parked after load-in and before setup.

Special Note: The loading dock is not at standard truck height and can only accommodate trucks **less than 24 feet in total length**, including the truck cab. If your vehicle exceeds 24 feet, you may require a permit to unload or load. Please contact the technical department for further details.

Ticketing Services

Ticketing Services can be reached by emailing ticketing@tribecapac.org or by calling 212-220-1460. Our ticketing personnel will be happy to assist with any Box Office related questions.

Policies and Procedures

Alcohol Policy:

The Borough of Manhattan Community College and Tribeca Performing Arts Center have a case-by-case policy regarding alcohol. Approval from the college is required in advance if you are considering serving alcohol at your event. Our operations team can provide you with additional information on this matter. Please note that our policies apply to all areas of the theatre complex, including the dressing rooms and backstage. For further details, please email us at worksheets@tribecapac.org.

Assistive Listening Devices:

Theatre One offers assistive listening devices for use during performances. Please direct your audience members to a House Manager or Ticketing Services staff member prior to the performance for assistance with the system. A photo ID, such as a driver's license, will be required as a deposit for the equipment.

Cameras and Tripods:

Please note that, in accordance with fire code regulations regarding public assembly and egress requirements, equipment cannot be set up in the aisles, behind the seating area, in front of any exit areas, or in the row in front of the theatre. Our house staff will be happy to block off unsold seats to accommodate your photography and videography needs; however, we require this information *before* tickets go on sale. Please contact worksheets@tribecapac.org for further assistance.

Catering

Tribeca Performing Arts Center has an exclusive agreement with MBJ Food Services for all catering. For catering related questions, please email worksheets@tribecapac.org.

Disposal of Items:

We are not able to dispose of large set pieces, props, furniture, costumes or other items related to your event. Anything brought into the theatre must be taken with you when loading out.

Event Provided Sound Engineers:

If you have your own engineer to manage the sound for your event, please note that, due to the setup of Tribeca Performing Arts Center's sound systems, your engineer will be fully responsible for the live mix and any event recordings. While a Tribeca Performing Arts Center audio technician will be available to assist and answer any questions your engineer may have, the overall responsibility for your event's audio needs will be the sole responsibility of your sound engineer.

Fire Effects / Candles / Smoking onstage:

Fire effects of any kind, including smoking a cigarette onstage, are prohibited at Tribeca Performing Arts Center. Smoking is strictly forbidden on the grounds of the theatre complex or the college, in accordance with City University of New York policies. If your production involves smoking onstage, please contact the technical department at tech@tribecapac.org. For events that require candles, we recommend considering **flameless LED candles** as a safe alternative.

Food and Drink:

There is no eating or drinking permitted within the audience area of the theatre. Bottled water is allowed in the theatre.

Flame Proof Certification:

YOU MUST PROVIDE A VALID CERTIFICATE OF FLAMEPROOFING FOR CERTAIN SCENERY, DROPS, BANNERS, AND DRAPERIES. NO UNDOCUMENTED MATERIALS WILL BE ALLOWED

INSIDE THE BUILDING. MATERIALS MAY NOT BE FLAME-PROOFED OR TREATED AT THE PERFORMING ARTS CENTER. We prefer you send us your documentation a minimum of two weeks in advance of your load in date. If you have questions please email the technical department at Tech@tribecapac.org

The Certificate must include the following:

- 1. Be written in English and have a number and expiration date*
- 2. A signature of a Notary Public or licensed flame proofing company*

Helium Balloons:

Helium Balloons are not permitted onstage, backstage or in the audience seating area.

Internet Access:

All internet access is provided by BMCC's computer department via a wired Ethernet or wireless Wi-Fi connection. If internet access is crucial to the success of your event, we strongly advise that you opt to have a BMCC computer center technician assigned to your event. Should issues with the internet connection arise on the day of your event and a BMCC computer technician is not included with your event contract, Tribeca Performing Arts Center cannot guarantee that a computer technician will be available to troubleshoot and resolve the issues. All internet services may incur an additional cost for setup and technician fees. A request for wired internet access must be submitted no later than two weeks prior to the date of your event. If this is not possible, we cannot guarantee that internet access will be available on the day of your event. Because of network security concerns, the BMCC computer center does not allow outside events to connect Wi-Fi routers or switches or hubs to the college's network or internet connection. A switch or hub can be provided by the BMCC Computer center with advanced notice. Additionally, please be aware that no financial transactions may be conducted over the BMCC internet, whether wired or wireless.

Keys:

The crew has access to a ring of keys to unlock all rooms within the theatre. Keys are not distributed to the visiting company at any time.

Ladders, Lifts, and Catwalks:

Due to insurance regulations, only Tribeca Performing Arts Center staff are permitted to use ladders, scissor lifts, or work in the catwalks. In certain cases, catwalk access may be granted under the direct supervision of Tribeca Performing Arts Center technical staff.

Load In Procedures:

If you plan to bring in scenery, drops, or rigging, you must provide a detailed plan outlining how you intend to support, secure, or hang these items. We will not permit any installations deemed unsafe. During certain points of load-in, the Tribeca Performing Arts Center supervisor may require that the stage be cleared of all company members for safety reasons. Failure to adhere to this policy may result in a delay of load-in until the technical department supervisor deems it safe to proceed. Drilling, stapling, gluing, or nailing into the stage floor or walls of the theatre is strictly prohibited. The technical director will review these policies with you and may require the presence of a professional rigging company during the load-in and production process.

Merchandise sales

Approval from the Merchandise Manager is required in advance if you are considering selling merchandise at your event. Please contact our Merchandise Manager, Nancy LaLanne, at merchandise@tribecapac.org for prior approval.

Smoke Machines and Haze Machines:

Smoke Machines and Hazers are not allowed due to the sensitive nature of the fire detection/suppression systems installed in the theatres. Dry Ice Fog and Dry Ice Fog machines are allowed with permission and advance notice.

Smoking Policy:

Smoking is strictly forbidden by City University of New York policies anywhere on the grounds of the theatre complex or college.

Use of THC products:

While legal in NYC, the use of any product on campus containing THC is strictly prohibited.

Table and Chair setups:

Advance notice is required for all table and chair setups. In many cases once a setup is in place it cannot be changed. BMCC union labor staff are the only ones allowed to set up and move tables outside of the immediate stage and house seating areas.

Theatre access time:

Your access time to the theatre is the time printed within your facility use agreement and / or contracted use of the space. No one shall be allowed within the theatre without a staff person present from Tribeca Performing Arts Center. This includes the audience area, stage, dressing rooms, backstage, and lobby areas.

Two Weeks before your show loads in:

At least two weeks prior to your event at Tribeca Performing Arts Center, you must provide the technical department with a complete list of all items you plan to bring into the venue. This includes, but is not limited to, scenery, soft goods, props, road cases, costumes, lighting and sound equipment, special effects, raw materials, musical instruments, live animals, large items intended for areas other than the stage, and any merchandise. This list must be confirmed at least two weeks before your event, with any changes communicated to the Technical Director as soon as possible. Please email the list to tech@tribecapac.org.

Vehicle Parking:

Tribeca Performing Arts Center does not offer on-site vehicle parking. Several parking garages in the area can accommodate cars and smaller vehicles; however, those that can accommodate large trucks and vans are not within walking distance of the venue. A list of nearby parking garages is available by emailing the technical department at tech@tribecapac.org. We can also assist with information on how to secure permits for parking production vehicles in traffic lanes around the center. Please plan ahead, as the permitting process can take several weeks to complete.

CREW POLICIES AND INFORMATION

Addition of time to original contract:

If the need for more time arises and the crew and space are available, then Tribeca Performing Arts Center will not refuse reasonable requests for additional time. Crew hours that are requested after the original contract may be billed at an overtime rate. In the event that you need to add time to a schedule, or increase the number of crew persons on the schedule, be aware this will only be possible if the following conditions are in place

- The technical director or crew supervisor is made aware of the request in advance
- The crew and the theatre is available
- The college and college staff are available

Call Cancellation and time change requests:

Changes or cancellations to the crew scheduled for a production are not permitted within one business week (Monday through Friday) of your scheduled contract in the space.

Crew Representation:

Crew members are non-union. Many crew members are skilled in more than one area of production and may be on more than one type of work during the course of the day.

Crew responsibilities:

The theatre crew is responsible for running the shows, and their duties extend beyond those assigned to your production, as they also monitor the space. The crew's call does not end when your show concludes; they are required to remain until all audience members and performers have exited the theatre, your equipment has been loaded out, and the theatre has been returned to its repertory status.

Equipment use and operation:

Tribeca Performing Arts Center equipment, such as but not limited to, follow spots, lighting and audio consoles, Projectors & media equipment, the fly system, and draperies are normally only operated by Tribeca personnel. If you have your own technician or engineer who you want to operate performing arts center equipment, please discuss this with the technical department by emailing us at tech@tribecapac.org. In all cases Tribeca Performing Arts Center crew members will be assigned to assist and provide answers to any questions your technician may have.

Schedule of meal breaks:

Your schedule needs to be designed to provide a one hour walk away break for crew members every 4 hours. In the event that a crew member is required to work for longer than five hours without a full break, they will be compensated with an extra hour of pay. The meal penalty policy cannot be viewed as an acceptable alternative to a crew member receiving a break. In no case will crew members be required to work beyond 7 hours without a one-hour break and this would be a rare exception. The tech department is happy to work with you to suggest a schedule if needed. During the meal break all work stops for the duration of the break and in certain cases the theatre must be completely empty.

Time over and beyond original contracted time:

When arranging your schedule, please note that Tribeca Performing Arts Center staff cannot guarantee additional services beyond your original contracted time. You should plan for potential contingencies, such as a show running longer than expected or other factors that may delay your time in the space. Tribeca Performing Arts Center crewmembers are freelance technicians and may not be available to continue work beyond the originally scheduled call time

SHIPPING AND DELIVERY INFORMATION

Items arriving with production must arrive at the start of your contracted time in the theatre to the loading dock located at 190 West Street. This dock is by appointment only and cannot accept delivery via USPS, FEDEX, UPS, DHL, AMAZON, or other shipping services.

Items that are being shipped to the center via a shipping company must be delivered a minimum of 96 hours before the start of your contracted time in the theatre. The college's shipping and receiving department is open Monday – Friday between 9am and 4pm only. If items arrive after that time they cannot be accessed for your event. Weekend event items should be shipped so that all shipments arrive no later than 4pm on the Wednesday before the event. You must inform the performing arts center staff of all items being shipped prior to the shipment so we may provide you with the appropriate department you are shipping to. Additionally, items arriving outside of your contracted time / use of the space may be subject to additional costs. Please refer to the Out of Access form you will receive with your contractual agreement.

If you have questions regarding shipments please call 212-220-1459 for further information .

Theatre Mailing Address:

Tribeca Performing Arts Center
199 Chambers Street
Suite S115K

New York, New York 10007
(212)-220-145

Tribeca Performing Arts Center Operations Staff

Operations Director

Rokia Shearin
212-220-1459
RShearin@tribecapac.org

Technical Director

Mark Goodloe
212- 220-1461
MGoodloe@tribecapac.org
tech@tribecapac.org

Ticketing Services Manager

Joan Anderson
212-220-1460
Ticketing@tribecapac.org

Senior House Manager

Charles Davis
212-220-1459
house@tribecapac.org

Operations Associate

Sarah Scribner
212-220-1459
SScribner@tribecapac.org

Associate Technical Director

Nick Pauly
212-346-8552
NPauly@tribecapac.org
tech@tribecapac.org

Ticketing Services Associate Manager

Carina Faz
212-220-1460
Ticketing@tribecapac.org

House Manager

James E. Riddick, Jr.
212-220-1459
house@tribecapac.org

PLEASE NOTE: The administrative office is working on a hybrid schedule and is open Monday through Friday from 9:00am to 5:00pm. Telephone messages left at that number after 5:00pm are not received until the next business day. Messages left Friday evening will be received the following Monday. Messages concerning load in details or technical information should be left on the Technical office direct line at 212-346-8552.

HELPFUL NUMBERS

Borough of Manhattan Community College

Main Number

212-220-8000 – automated system, please follow prompts as needed

MBJ Food Services (exclusive catering)

Richard Halem

212-587-3330

RHalem@bmcc.cuny.edu

Public Safety

212-220-8080

Emergencies:

Security (College / Theatre)	212-220-8080	BMCC Public Safety
Fire Department	911	Engine 7, Ladder 1 - 100 Duane Street
Police Department	911	First Precinct – 1 Erickson Place
Hospital	212-312-5110	New York Downtown Hospital 170 William Street NY, NY 10038
Urgent Care / Walk In Clinic	212-785-0001	MedRite Urgent Care 139 Chambers Street NY, NY 10007

Parking

Parking is not provided at BMCC Tribeca Performing Arts Center. However, several convenient parking locations for cars are available within one or two blocks of the center. Please note that there is no truck parking in the immediate area. Be sure to check parking rates and closing hours, which are clearly posted at the entrance to each garage. Currently, there are no discounts available for patrons or audience members of the performing arts center.

ICON Patriot Parking – cars only

42 Harrison Street

Open 24 hours

Rates Posted

Greenwich Street Parking LLC – cars only

561-565 Greenwich Street

Open 24 hours

Rates Posted

ICON Patriot Parking – cars only

35 Harrison Street

Open 24 hours

Rates Posted

ICON Patriot Parking – cars only

374 Greenwich Street

Open 24 hours

Rates Posted

MPG Parking – small vans / small trucks

515 W. 18 street

Hours Posted

Rates Posted

East End Parking – Large Vans and Trucks

227 East 125th Street

Open 24 hours

Rates Poster

Please plan on 1 hour travel time back to Tribeca

Parking Lot Websites

ICON Parking – www.iconparkingsystems.com

East End Parking – www.nytruckparking.com

MPG Parking – www.mpgparking.com

In addition to the above listed parking facilities, there is limited on street and meter parking around the area. Please pay close attention to all signage if you plan on parking your car or truck on the street. Most areas have very specific hours for when you can park legally. Note that NYC has a system of alternate side of the street parking.

Note: You do not want to have your vehicle towed. It is a remarkably expensive experience.

Tribeca Performing Arts Center and Borough of Manhattan Community College are not responsible for any parking violations you may receive while at the theatre.

Special requests for street permitting / parking in the Tribeca neighborhood should be directed to the technical department who can assist you with the correct city offices to contact for the permit needed. Permits can take several weeks to complete and they are not guaranteed to be issued even after paying the application fee. All parking permits must be applied for no later than 30 days prior to your load in.

NYC Taxi Cabs: as of 4/01/25 - rates are subject to change

Cabs can be hailed from the street. Look for the white on duty light on top of the cab. Taxi rates are labeled on the door of the cab. A meter is mounted on the front dash of the car. You may request a printed receipt. All cabs are equipped with credit card readers, and you may use your credit / debit card whenever service is available.

Normal Rates.

Base Fare:	\$3.00
MTA State Surcharge	\$0.50
MTA Congestion Pricing Toll	\$0.75
Improvement Surcharge	\$1.00
Additional Fare:	\$0.50 per 1/5 mile
Stopped or Slow Traffic	\$0.50 per 60 seconds
Weekday Peak Surcharge 4pm – 8pm	\$1.00 additional upon entry to the cab
Night Surcharge 8pm – 6am	\$1.00 additional upon entry to the cab
NYS Congestion Charge	\$2.50 (Yellow) \$2.75 (Green)

UBER and LYFT are also widely available in the NYC Metro Area

NYC Subway and PANYNJ Path System

Tribeca Performing Arts Center is conveniently located just blocks from several subway lines. The MTA NYC Subway system costs approximately \$2.90 per ride. You may pay for the NYC Subway fare by using a credit card directly at the turnstile entrance or obtaining a Metro card from a Metro card vending machine in the station.

Red Line 1, 2, 3 to Chambers Street Stop – walk 2 blocks west on Chambers Street

Blue Line A or C to Chambers Street Stop – walk 3 blocks west on Chambers Street

Green Line 4, 5, 6 to Brooklyn Bridge Stop – walk 6 blocks west on Chambers Street

Path Service

Hoboken to World Trade Center and Newark to World Trade Center. Please note services does not run on weekends from Hoboken to World Trade Center

NYC Bus Service

M1 to Chambers Street walk west on Chambers Street

M6 to Chambers Street walk west on Chambers Street

M10 to Chambers Street walk west on Chambers Street

NY Waterway Ferry Service

From Hoboken NJ (North and South) - take the World Financial Center Ferry – Walk North to Chambers Street

From Weehawken / Port Imperial – take the World Financial Center Ferry – Walk North to Chambers Street

From Colgate – take the World Financial Center Ferry – Walk North to Chambers Street

STATEN ISLAND Ferry Service

Take the Staten Island Ferry to South Street. Change to the Subway Red Line Number 1 Service going uptown.

Take subway to Chambers Street, walk 2 blocks west on Chambers Street

Load – In

Loading Dock – The Theatre One loading dock is located at 190 West Street (West Side Highway), just north of Chambers Street. The dock accommodates box trucks under 24 feet in length, including the truck cab. Larger trucks cannot be accommodated, but alternative arrangements can be made if necessary. If you are touring with a semi-truck, it is essential to bring two large ramps: one for ramping down from the truck bed to the street, and the other for ramping up into the loading dock from the street.

Load-in times will be scheduled within your contracted space usage. The loading dock is not available for truck or vehicle parking, and overnight parking is not permitted.

Dimensions of Bay: from street: 18'

Curb cut width: 20'

Height of Dock from sidewalk: 3' 2"

Loading Dock Lift: 6'(w) x 3'2"(lowered) x 8'4" (raised)

Please note the dock lift does not go to street level

Dimensions of Loading Door: 10'10" (h) x 9' 9" (w)

Dimensions of Theatre Dock Door: 7' 11" (h) x 5'11" (w)

Load-In of Front of House Equipment - In some instances it will be easier to load in equipment going to the front of house positions in theatre one by using the BMCC elevators. Equipment must be loaded in at the West Street Gate entrance. The West Street Gate entrance is located just north of the Theatre One Loading Dock and is available by appointment only. The elevators are the only means of elevator travel to the upper house section of theatre one. Please contact the technical director if you feel you may need to use this as a load in location. You must have a Tribeca Performing Arts Center staff member with you while using the elevators within the college. During peak hours of class time and events within the college, it is a good idea to allow extra time if planning to use these elevators.

Dimensions of Elevators: 5'3" (w) x 8'3" (h) x 6'9" (depth)

There is no freight elevator at BMCC or Tribeca Performing Arts Center

Carpentry

Seating Capacity:

Seating: 913

Wheel Chair/Disability Seating: 14

Main Stage Dimensions:

Proscenium:	46' - Width 18' 11" - Height
Stage Depth:	32' 7" - Stage Depth from Plaster Line to CYC 42' 3" - Stage Depth from Apron Edge to CYC 12' 3" - Stage Depth from Apron Edge to Grand Drape 21' - Stage Depth from Plaster Line to U.S. Traveler (lightable area)
Apron Depth:	9' 8" at centerline
Orchestra Pit:	38' 8" x 6' 6" Maximum Depth Below Stage Level 6'
Stage From House Floor:	3' 8"
Traveler Position to CYC wall	14'
Plaster to Traveler	16'
Plaster to CYC wall	30'
Stage Edge at Center to CYC	41'

Electric Trim Dimensions: All Electrics except the 5th are “dead hung”

1 st Electric:	19’1”
2 nd Electric:	18’10”
3 rd Electric:	19’6”
4 th Electric:	19’6”
5 th Electric:	19’6”
6 th Electric:	20’
7 th Electric:	22’

Repertory Soft Good Dimensions:

Grand Drape Open:	39’
1 st Legs Opening:	34’
2 nd Legs Opening	32’
Traveler Open:	27’

Stage Floor:

- Surface:** Black Painted Duron Masonite over Northern White Pine Single Sprung over cement.
- ☐ **No nailing, screwing, gluing, or stapling allowed.**
 - ☐ **Approved Tapes: Gaffers, Spike, Marley and Glow Tape**
 - ☐ **No Rosin Permitted**
 - ☐ **No products such as slip no more allowed**
 - ☐ **No soda/water combinations for mopping allowed**

- Dance Floor:** Rosco Black Marley Dance Floor – (Black side only available)
- ☐ **Full Stage (does not include 3 section orchestra pit)**
 - ☐ **No Rosin Permitted**
 - ☐ **No soda / water combinations for mopping allowed**
 - ☐ **There is no folding or rolling under of the house Marley.**
 - ☐ **If performers are dancing barefoot, the Marley floor will be required unless special arrangements are made**

House Draperies:

Panels sewn of 100% Trevira Polyester: 26oz Prestige Velour; Nap Up 50% Fullness

Main Curtain:	Velour, bottom weight, Color: Prestige Red 2 Piece – Split at center Height - 31' Width – 20' Full Open Dimensions: 37'
Traveler:	Velour, bottom weight, Color: Black 2 Piece – Split at center Height – 20' Width – 20'
Legs: Sets 1 & 2	6 Velour, Unlined, bottom weight, Color: Black 2 velour per line set Height – 20' Width - 6'
Borders:	
First and only	1 Velour, Unlined, bottom weight, Color: Black Height - 8' Width - 52' Rep Trim – 18'
Cyc:	1 Hard Cyc Wall, Curved, Color: White Height – 20' Width – 36'

Fly System Information:

There is no fly tower / fly loft at Tribeca Performing Arts Center making the ability to fly any type of backdrop or scenic element virtually impossible. Due to system limitation on flyable battens a strict limit of 100 lbs is in place. If you need to hang anything over the stage, you must consult in detail with the technical office at 212-346-8552 or preferably via email at Tech@tribecapac.org.

Dressing Rooms, Greenroom, Laundry, Crossovers, and Storage

Dressing Rooms

A (stage level)	1 to 2 Person Capacity Dimensions 4' x 6'	1 Mirror Station	1 Sink	1 Toilet
B (stage level)	1 to 2 Person Capacity Dimensions 4' x 6'	1 Mirror Station	1 Sink	1 Toilet
C (stage level)	1 to 2 Person Capacity Dimensions 4' x 6'	1 Mirror Station	1 Sink	1 Toilet
D (above stage level)	10 Person Capacity Dimensions: 15' x 12'	6 Mirror Stations	2 Sinks	1 Toilet 1 Shower
E (above stage level)	10 Person Capacity Dimensions: 15' x 12'	6 Mirror Stations	2 Sinks	1 Toilet 1 Shower

For large groups, it may be possible to use the lower lobby as a dressing room. However, additional time is required to prepare this space for this purpose. Please note that the headcount in the lower lobby is included in the overall capacity calculation for the theatre and is limited to no more than 74 persons. We recommend consulting with the House Manager during your walk-through or well in advance of your event to confirm availability and make the necessary arrangements.

Effective September 2024, for any inquiries regarding emergency repairs to the dressing room plumbing, please contact our Operations Associate, Sarah Scribner, at SScribner@tribecapac.org and she will direct you to the appropriate representative accordingly.

Green Room

Dimensions: 12' x 8'

Laundry:

The Tribeca Performing Arts Center has one washer and one dryer available within the complex. If you require access to these facilities, special arrangements must be made in advance. Please communicate your laundry needs well ahead of your event. Failure to secure prior approval may result in the unavailability of the equipment on the day of your event.

Irons / Ironing Boards: 1

Steamers: 1

Garment Racks: 6

Cross Over:

The main crossover is located in the dressing room hallway on stage level. On stage crossover upstage of the black traveler when closed.

Storage:

Storage space is extremely limited and only available during your contracted time in the space. Please discuss your storage needs well in advance of your event. Please note that extra costs may be incurred for the storage of any materials related to your event outside of your contracted time.

Stage Lighting:

Repertory Lighting Plot

Our repertory lighting plot was designed and focused to meet the needs of a typical rental client. The Rep includes 1 wash of front light, 2 washes of high side light, A down template wash, LED down wash (Color source Par Deep Blue), 6 Martin Rush Profile LED Moving Lights, 2 Rosco I-cue Moving Lights, 8 ETC Selador Vivid-R Cyc lights, Chroma Q 12" Studio Force II work lights, and 16 dedicated specials (9 down, 7 front). Inventory consists of ETC Source 4 lekos (lens sizes 14-50 degree) and ETC Source 4 LED Color source Deep Blue Pars. All conventional units are lamped at 575w. There are limited additional units, cable, iron and booms available in stock. You may provide your own light plot, however any re-focus must be fully restored within your contracted time in the theatre. Additional crew may be added to meet your needs. Due to insurance, only Tribeca Performing Arts Center staff members are allowed in our catwalks and to operate our Skyjack. We typically do not pre-hang or pre-focus plots. Additionally, we do not provide, pre-order or pre-cut perishables such as gel or templates that are outside of our repertory plot.

We are an L520 TWIST LOCK – NUB IN - all units, all circuits.

Dimmers:

255 – 2.4k ETC Sensor Dimmers

Control Console:

Control Console:	ION xe
Channels:	32,768
Addresses:	2,048(max number of controllable dimmers by ETC ION – the house has 255 Dimmers)
Cues:	10,000
Groups:	1,000
Macros:	99,999
Sub masters:	999
Designer Node:	Please inquire
DMX:	Control Booth House Right

DMX Control

Universe 1:	In Use
Universe 2:	In Use
Universe 3:	Available (addresses 1 – 512) *Connection located backstage at stage left proscenium
Universe 4:	Available (addresses 1 – 512) *Cable must be setup between control booth and stage

House Lighting:

House Lighting is operated from the lighting control booth only.

Lighting is dimmable in specific sections or as a whole.

The ETC ION does not control the house lighting system

House Lights are supplemented with 4 Chroma Q 12 Studio Force II Fixtures (These are Controllable via Console)

The wall wash lighting must stay at a low glow (20%) throughout for safety.

The fluorescent floor lighting in the rear of the theatre remains on throughout for safety

LED Aisle Lighting:

The Aisle lights must remain on at all times for safety

The fluorescent floor lighting in the rear of the theatre remains on throughout for safety

Circuits:

For a detailed list of available circuits by location please contact the technical department by emailing tech@tribecapac.org

2nd Catwalk: 3 - 49

1st Catwalk: 51 - 67

1st Electric: 82 - 111

2nd Electric: 112 - 127

3rd Electric: 128 - 145

4th Electric: 146 - 161

5th Electric: 162 - 179

6th Electric: 180 - 193

7th Electric: 194 - 202

Stage Left Proscenium Wall: 203 - 206

Stage Right Proscenium Wall: 207 - 210

Stage Right Upstage Wall: 211 - 214

Stage Right Crossover: 215 - 218

Stage Left at CYC: 219 - 222

Stage Left Loading Rail: 223 - 226

Rep Plot:

House repertory lighting plot pre-hung. Please contact the technical office for the most updated lighting paperwork.

Rep Plot Equipment:

All listed equipment currently part of house rep plot (subject to change – please ask for our current lighting files)

Source Four 10 deg.	02
Source Four 14 deg.	25
Source Four 19 deg.	07
Source Four 26 deg.	17
Source Four 36 deg.	44
Source Four 50 deg.	15
ETC Colorsourc Par.	21
ETC Lustr II 50 deg.	04 (Ceiling Wash Units
ETC Selador Vivid-R	08
Martin Rush Profile Plus MH1 Mover	06
Rosco I-Cue (attached to 14 deg, units)	02
Chroma Q 12” Studio Force II	12

Follow spots

(2) Robert Juliat Ivanhoe Follow spots – Located in the control booth

Booms:

(6) 10' Booms

(6) Boom Bases

Spare Units/Barrels/Top Hats/Color Extenders/Gobo Holders/Barn Doors

Varied selection available. Due to the fact, spare inventory can change daily, please contact the technical office for a complete listing of available lighting equipment for your production

Color Media Information:

The Tribeca Performing Arts Center stocks repertory lighting plot color gels in Rosco and Lee brands only. We have a very limited supply of additional gel colors available. If you require specific gel colors, it is essential that you bring all necessary lighting gel media with you at the time of your load-in. To save time, please ensure that the gel is pre-cut to ETC Source 4 size.

Cable / Hardware:

Supply of 5', 10', 25', 50' L520 Twist Lock Nub in Cables

Supply of Two-Fers, Side Arms, Adapters

Power:

- (1) - 60 amp 3-phase cam lock. You must bring cam lock turn around adapters with you if you plan on using this equipment.
- (1) – 200 amp 3-phase tie-in – additional fee for electricians. – you must provide bare wire to cam lock for this
- (1) – 100 amp 3-phase Shore Power (only available for bus power at the loading dock with permit)
- (10) – 20amp Edison circuits backstage left by the loading dock

House Dimmer Racks are permanently installed on the loading rail in the dimmer room

ELECTRICAL TIE-IN / 60 AMP 3 PHASE SERVICE

If you plan to bring your own sound system it may be possible for you to use the 60 AMP 3 PHASE SERVICE to CAM LOCK TAILS. A detailed conversation between the sound rental provider and the Tribeca Performing Arts Center technical director will be needed in order to determine if this is adequate to meet your needs. Should you require more power than this can provide, you will need to use the 200 AMP Service that is described below. If using the 60 AMP 3 PHASE you must provide CAM LOCK turnarounds. This service is offered at no additional cost to you.

ELECTRICAL TIE – IN / 200 AMP SERVICE

If you plan to bring your own lighting system, there is a high possibility you will need to “tie in” to the center’s 200amp 3 phase service. This can be determined only after the sound or lighting representative contacts the technical office. If you do need to use the tie in this is billed at an additional fee and requires one months’ notice. The service requires a Local 3 college services electrician and an electrician’s assistant billed at a possible overtime rate. In the event you are bringing in an outside sound or lighting system and elect to not use this service, Tribeca Performing Arts Center cannot guarantee there will be enough in house power to run your outside system. Please contact the technical director if you have any doubts or questions about this service. This service can provide power to either a lighting system or a sound system but not both.

Sound

Audio Volume Limitations

In accordance with OSHA guidelines and general health considerations, Tribeca Performing Arts Center is required to control the maximum sound pressure levels generated within our venues. It is expected that safe sound pressure levels which will satisfy both the Artist's aesthetic considerations as well as the Tribeca Performing Arts Center's commitment to protecting patrons' hearing, can be mutually agreed upon during rehearsal or sound check and will not be exceeded for the duration of the event. The venue has final say on acceptable audio volume levels.

Infrared Listening:

- 01 – Sound Associates SA-1422 Transmitters with DSP Processor
- 02 – Sound Associates SA-611 Emitters
- 15 – Sound Associates SA-650HX Headset Receivers

ClearCom: System Maximum is 10 total headsets

Standard House Locations Are As Follows:

- 1 – Stage Right
 - 1 – Stage Left
 - 2 – Sound Console
 - 1 – Lighting Console (House Left)
 - 1 – Projections (Booth)
 - 2 – Follow spots (Booth)
- Additional Belt packs and Headsets available up to system max.

Sound Console:

- 1 - DM7 120 Channel with Control Expansion
- 2 – RIO 3224-D2 Dante Stage Boxes

Fixed Speakers: - House Main

- 2 – JBL AM7212-95 – Center Cluster Speakers
- 2 – JBL SRX812 – Stage Left & Stage Right Orchestra Fill Speakers
- 5 – Renkus Heinz SGX-41 – Front Fill Speakers
- 4 – JBL AC28/26 – Delay Fill Speakers
- 2 - JBL - AC 28/95 - Down Stage / over stage Monitor speakers
- 2 - JBL - AC 28/95 Up Stage / over stage Monitor speakers
- 2 – JBL SRX 718S – Sub Woofers

Portable Speakers:

- 6 – Yamaha SM12V – Monitor Wedge Speakers

Microphones:

Listed by Manufacturer – Microphones are shared by both theatres – Please make specific mic requests if you have them at the point of contract otherwise our professional sound technicians will select appropriate microphones for your event as needed

AKG

2 – C1000s

2 – C414s

1 – D112

Audio Technica

2 – ATM350

2 – BP40

12 – U853R

Audix

1 – OM2

1 – D6

Crown

4 – PCC160

3 – 700

DPA

4 – 4099

Electro-Voice

2 – RE20

2 – RE320

2 – N/D 468

Heil

2 – PR30

2 – PR40

Neumann

2 – KM184

Sennheiser

6 – E604

1 – E609

1 – E835

1- E901

2- MD421

2 – MD441U

2 – MKH-416

Shure

- 2 – SM7B
- 1 – SM27-SC
- 3 – SM57A
- 3 – SM57
- 10 – SM58A
- 9 – SM58
- 4 – SM58 (Switchable)
- 3 – SM81
- 1 – SM91
- 2 – BETA 27
- 1 – BETA 52A
- 8 – BETA 56A
- 3 – BETA 87A
- 6 – BETA 98A
- 2 – KSM 32
- 2 – KSM 137
- 1 – MX-391
- 1 – PG56
- 1 – 55SH-II Classic
- 1 – 14A

Direct Boxes

(Please make arrangements if you have a specific Direct Box request)

- 1 Behringer Ultra
- 1 Countryman 85FET
- 3 Radial JDI Passive
- 2 Radial J48 Active
- 2 Radial Pro AV2
- 2 Radial Pro D2
- 5 Radial Pro DI
- 2 Radial USB Pro
- 2 Whirlwind IMP2
- 2 Whirlwind ISO2
- 5 Whirlwind PCDI
- 4 Whirlwind PS USB

Wireless System: (available at an additional fee per microphone) **SYSTEM TOTAL 8 MICS**

- 2 Shure Axient AD4Q Receivers (470-636 MHz)
- 1 Shure Axient UA845UWB Antenna Power / Distribution system
- 8 Shure Axient AD1 Body pack Transmitters
- 8 Shure Axient AD2 Handheld Microphones

Wireless System Body pack Available Microphones

8	4088 head worn Microphones – Beige
8	4088 head worn Microphones – Brown
4	4088 head worn Microphones – Black
4	4066 head worn Microphones – Brown
4	4066 head worn Microphones – Black
8	Core 4066-OC-F00L – Beige
8	Core 4060-OC-C-B00 – Black
8	Core 4080-DC-D-B00 - Black

Playback:

1	Q-lab 4
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Signal Processors:

3	DBX Drive Rack Venue 360's (set and tuned for system, changes not allowed)
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System Amplifiers:

4	Crown XLI-3500
1	Ashley NE-8250 - 250W/8 channel (this amp's settings are computer locked)

Press Box:

1	Whirlwind Active PRESSMITE – 12 mic line and 2 line level channels.
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Cable:

Wide variety of XLR, NL4, RCA and 1/4 inch cables available.

Microphone Stands:

A variety of boom and straight stands are available.

Audio – Visual and Film Screenings

For most Audio/Visual needs, we offer equipment through the BMCC Media Services Department. Please provide us with your specific requirements, and we will assist you in determining the appropriate media equipment available.

While Tribeca Performing Arts Center is the premier venue for the Tribeca Film Festival, we do not have film projectors permanently installed in the theater. The film projectors and audio systems used for the Festival are specialized equipment brought in specifically for that event and are provided by external rental vendors. If you are planning to screen a film and a standard 4000-lumen projector does not meet your needs, you will be required to rent the necessary equipment from an outside vendor. We have recommended two companies that have previously provided this service to our clients. Please note that you will need to contract both the equipment and staffing from the external vendor in addition to the theater's technical staff. You may also need to arrange for the services of BMCC Electricians to ensure sufficient power for the rented projector and equipment.

We currently have two projectors available for an additional fee.

Sony SRX-T110 4K SXR Projector – requires advance time and additional staffing

Image Brightness	11000 ANSI lumens
Image Contrast	2500:1
Resolution Type	4K
Resolution	4096×2160
Total Pixels	8847360
Widescreen	Yes
Digital TV Video Formats	480i, 480p, 576i, 576p, 720p, 1080i, 1080p
Analog Video Formats	PAL, SECAM, NTSC
Interfaces	DVI, RS-232, Ethernet

Sony VPL-FH300L

Image Brightness	6000 ANSI lumens
Image Contrast	1300:1
Resolution	2048x1080
Widescreen	Yes
Video Modes	1080p/60, 1080p/24, 1080p/30, 1080p/50, 575i, 575p, 480p, 480i
Analog Video Formats	VGA, RCA
Interfaces	HDMI

There are two projection surfaces in Theatre One.

- 1 – Automated Roll down Screen just downstage of the main drape. – Front projection only
 - Screen Dimensions: 24' (w) x 17' (h)
 - Travel Time: Full in Position – 1 min
 - Full Out Position – 1 min

Screen control switch located in the control booth.

Due to size & weight, the screen can only cycle in and out no more than 3 times in a period of thirty minutes.

- 1 – Hard Curved CYC Wall – most upstage position in the theatre. Front projection only
- CYC Wall Dimensions: 36' (w) x 20' (h)

Please note the CYC Wall should not be used for projections when setups or your performers may be on the stage. The setup and the human body will block the image to this location. Additionally most of the side seating in all areas of the theatre will have a limited view of the projection.

Distance from the control booth to the front screen - 90'
Distance from the control booth to the CYC – 130'
Distance from house projection point to the front screen – 60'
Distance from house projection point to the CYC – 90'

A small rear projection screen is available. Please inquire to the use of this screen with the tech department.

Live Streaming Services

Tribeca Performing Arts Center has the ability to provide live streaming services of your event.

Currently we offer both single camera and multi camera live stream packages.

Due to the wide range of live streaming services available, if you are interested in one of the above packages or would like to provide your own live streaming crew, please inquire about your specific need with the technical department and we will be happy to assist you.

Internet Access Information

Tribeca Performing Arts Center offers both wired and wireless Wi-Fi internet access.

All internet services are provided by BMCC's I.T. Department. If internet access is essential for the success of your event, we strongly recommend that you request a BMCC computer technician to be assigned to your event. An additional charge for this service will be included in your overall contract costs as part of the BMCC Service Fees. If any internet connection issues arise on the day of your event and a BMCC computer technician is not included in your contract, Tribeca Performing Arts Center cannot guarantee the availability of a technician to troubleshoot or resolve the issues. Please note that all internet services may incur additional setup and technician fees.

Requests for wired internet access must be submitted no later than two weeks prior to your event. If submitted later, we cannot guarantee that internet access will be available on the day of your event.

Due to network security concerns, the BMCC Computer Department does not permit outside events to connect Wi-Fi routers or switches to the college's network or internet connection. A switch can be configured for your event by a BMCC computer technician, and additional fees may apply. Please contact the technical department with any questions. Please also note that financial transactions are not allowed over the wired or wireless internet.

A guest Wi-Fi username and password will be provided to you on your event load-in. Any device requiring Wi-Fi must be able to access a splash screen for credential information. Wi-Fi access is provided in 4-hour increments. Guests may also self-register on the system by following the on-screen instructions.

Stage Furnishings

Tables:

- 5 Tribeca Performing Arts Center can provide six foot folding banquet style tables. Please discuss the number of tables you need for your event with worksheets@tribecapac.org . There are union regulations with table and chair setups in areas outside of the stage. Additional tables upon request.

Chairs:

- 100 Black Padded Folding Chairs

Stands:

- 30 Manhasset Black

Stand Lights:

- 12 Wireless LED music stand lights

Conductor's Podium:

- 1 Measures 4' x 4' Carpeted
1 Double Width Conductors Stand

Platforming: Wenger Adjustable Height – (available by advance request only)

- 10 4' x 8' decking adjustable from 4" (platform top only, no legs) 8" to 16" (platform w/ legs)

Dance Floor:

Black Rosco Marley Dance Floor

- ☐ **Full Stage (except orchestra pit)**
- ☐ **No Rosin Permitted**
- ☐ **No Folding or Rolling under.**
- ☐ **No Soda/Water Combinations Allowed**

Lectern:

Concord Black Carpeted Lectern with BMCC name plate
Dimensions 48'x25'x22'

Piano: *(Tuning arranged by Tribeca Performing Arts Center at a cost of \$160.00 per tuning)*

- 1 - Grand: Steinway Size B 7' x 5'

Ticketing Services

Rental Info & Policies

Contact Info

Box Office (212) 220-1460 extension 3

ticketing@tribecapac.org

Regular Hours

Tuesday – Saturday 12pm-5pm

Sunday & Monday – Closed

Summer Hours

June 20th to September 10th

Monday – Thursday 12pm – 5pm

Hybrid Office

Please note that our ticketing services are currently operating on a hybrid schedule. We prioritize communication with our clients and will respond to inquiries in the order in which a message was received. Please expect a response during our hours of operation. Email remains the most efficient form of communication. However, if you prefer to contact us by phone and we are unavailable at the time of your call, please leave a message, and a representative will get in touch with you directly.

Event Hours

Ticketing Services will open at least one hour prior to all ticketed events and will remain open for up to 30 minutes after the performance begins. During this time, Ticketing Services will only sell tickets for your event; advance ticket sales for other events will not be available.

Holidays

In observance of the following holidays, Ticketing Services will be closed:

- | | |
|-------------------|-----------------------------|
| -Labor Day | -Indigenous Peoples Day |
| -Christmas Eve | -Christmas Day |
| -New Year's Eve | -New Year's Day |
| -MLK Jr. Day | -Lincoln's Birthday |
| -President's Day | -Memorial Day |
| -Independence Day | -Thanksgiving (Thurs - Sun) |
| -Juneteenth | |

Sales Policies

- We accept all major credit cards and cash
- Personal checks are not accepted by Ticketing Services
- All sales are final. There are no refunds or exchanges.

BMCC Student Discount

A minimum 20% discount is available to BMCC students, faculty, and staff. To receive this discount, patrons must present their BMCC identification card to Ticketing Services staff before completing the purchase. Please note that this discount is not available for phone or online sales

Additional Discounts

Please discuss any discounts with the Ticketing Services Manager before you advertise it. We want to be prepared to serve your customers as best we can.

Promotional Information

Any promotional materials, such as fliers or posters, must be reviewed and approved in advance of distribution, by the BMCC Tribeca Performing Arts Center.

Ticket Printing

In House Printing

We offer both in house printing and E-Tickets as the only available form of ticket available to patrons.

Will Call

Will Call services are available based on the ticketing arrangements agreed upon with the department. Please be sure to complete the Ticket Request Form to ensure your request is processed.

Ticket Sign Out

Consignment of tickets is not permitted without specific pre-approval of Tribeca Performing Arts Center's Ticketing Services Manager and Operations Director. Full ticket pricing information must be submitted by licensee prior to approval. There is a 20% charge on the value of tickets consigned which will be reflected in the contract for pre-payment. Licensee must provide access to ticket sales or weekly sales reports sent via email to the Ticketing Services Manager. Licensee may not conduct onsite ticket sales or the onsite collection of money for any purpose. Returned tickets for day-of event sales require notice of 48 business hours in the event additional staffing is required. Any tickets sold on the day of the event will be subject to the settlement policy and can take up to 30 days after your event to process.

Payments for Consignment

Consigned tickets will only be released after full payment of the consignment fee has been made. Payment may be in the form of an electronic fund transfer (EFT).

**Tickets may not be sold on the BMCC campus
outside Ticketing Services. There Will Be No Exceptions**

Special Considerations

Complimentary/Press Tickets

It is in your best interest to reserve complimentary tickets as you become aware that you need them. This will allow us to provide you with the best selection of seats to choose from. Please provide Ticketing Services with a preliminary list with Patron Names and number (#) of seats no less than two (2) business days prior to your event.

Website Listing

We are more than happy to add your event to the calendar on www.tribecapac.org. If you would like to participate in this, please email a descriptive paragraph about your event along with a graphic to the Ticketing Services Manager when you submit your ticketing request form.

Wheelchair Seats

All Wheelchair seats are held by the Center's Box Office. Patrons in need of a Wheelchair seat can contact us directly during Regular Ticketing Services Hours.

Selecting a Pricing Map

We have created a set of Standard Pricing Maps for each theatre.

Please visit our website, www.tribecapac.org to see them online, or you may request that Ticketing Services e-mail them to you in a PDF format.

- There are 5 separate Standard Pricing Maps for **Theatre 1**. They range from 1 Pricing Zone/General Admission to 5 Pricing Zones/Reserved Seating .

If none of these Standard Pricing Maps works for your event we can create a custom map for no additional charge.



Show Code: _____

TICKETING INFORMATION FORM

This form should be completed by the producer or other authorized personnel and returned to BMCC Tribeca PAC as soon as possible (at least 4 weeks prior to the event). Please feel free to call or meet with the Ticketing Manager for assistance or clarification in completing this form.

● You must sign this form before submitting it to Tribeca PAC. ●

Producer Name:

(One Line, Forty Characters. This will print on the ticket. PRINT NEATLY)

Title of Show:

(One Line, Sixty Characters. This will print on the ticket. PRINT NEATLY)

Type of Seating:

Reserved Admission

☐

General Admission

☐

(Check only one)

Please request Price Zone Maps from Ticketing Manager. Custom Price Zone Maps can be discussed with Ticketing Manager (ticketingmanager@tribecapac.org)

Pricing Zone Maps (RESERVED SHOWS ONLY)

Theatre One (913 Seats)

- ☐ —1 Price Zone
☐ —2 Price Zones
☐ —3 Price Zones
☐ —4 Price Zones
☐ —5 Price Zones

Theatre Two (262 Seats)

- ☐ —1 Price Zone
☐ —2 Price Zones
☐ —3 Price Zones

Zone Prices Per Show

Event Date					7/4/08
Event Time					7:00 pm
1 - Yellow					\$55
2 - Green					\$40
3 - Orange					\$25
4 - Blue					\$10
5 - Pink					\$5

-If you would like a custom Pricing Zone Map it must be submitted to ticketingmanager@tribecapac.org and approved by the Ticketing Manager.

-Any Discounts or Promotions must be approved by the Ticketing Manager in advance of advertisement.

*Example Only

Description of Show:

Proposed

On Sale Date:

(Must be approved by Ticketing Manager)

Performance Length (mins):

Intermission Length (mins):

Website:

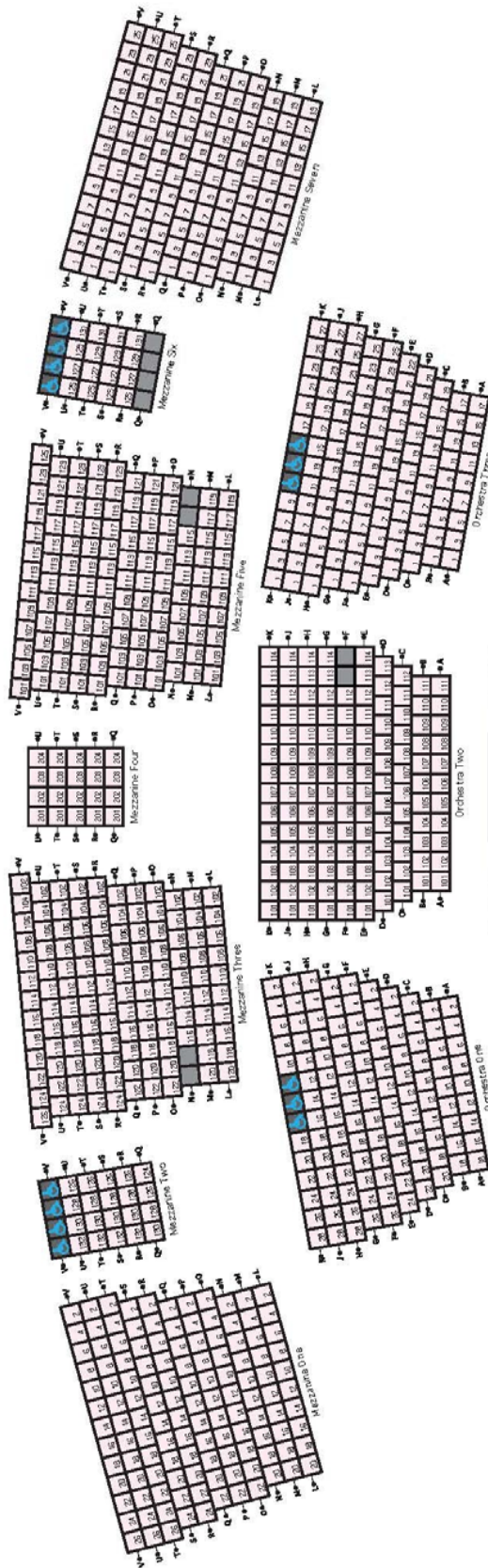
Producer

Signature:

Date:

THEATRE ONE

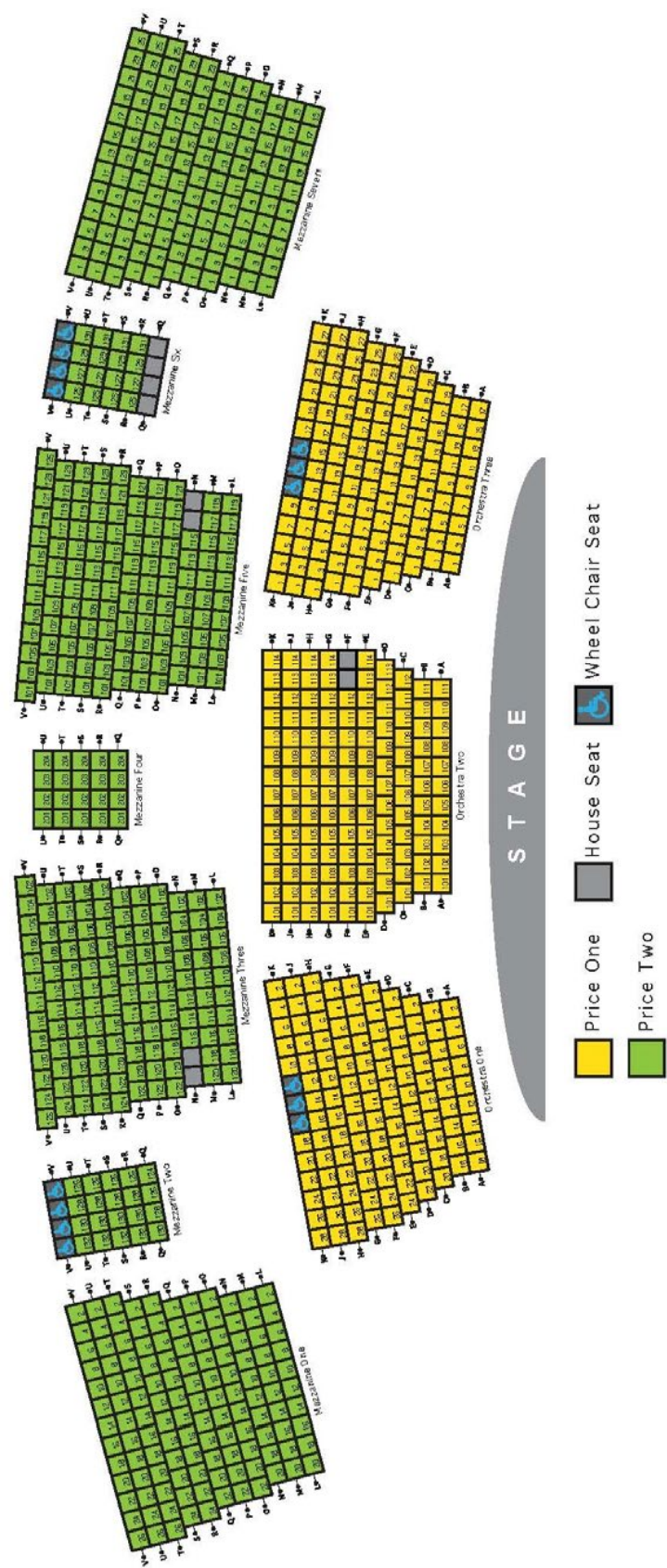
ONE PRICE ZONES



STAGE

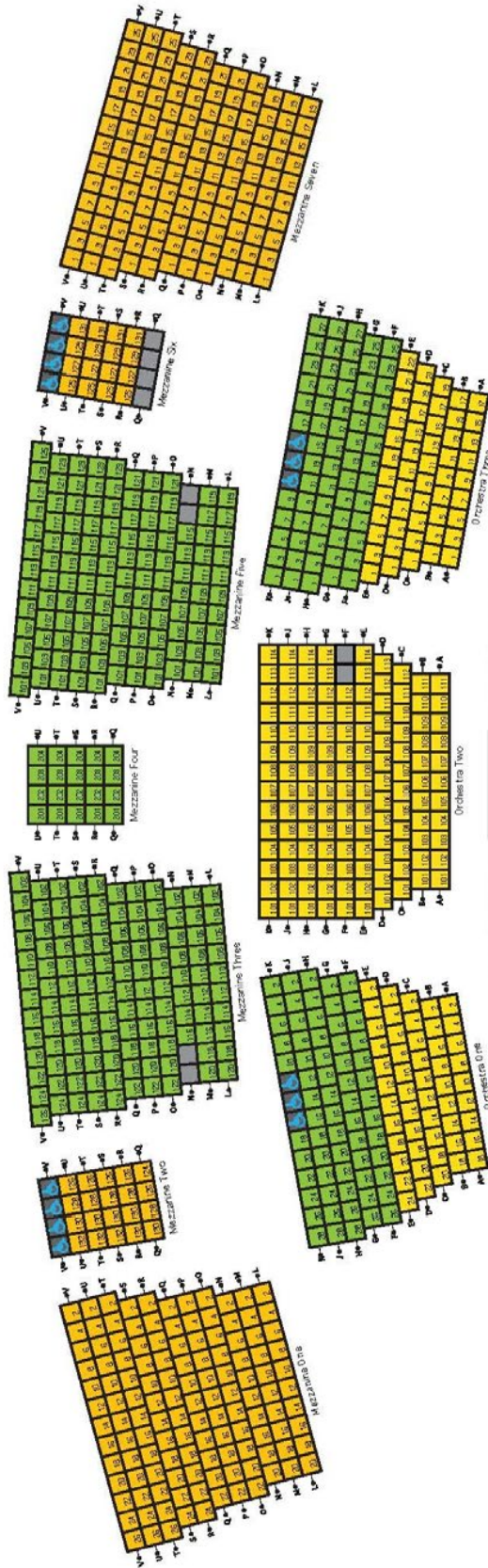
THEATRE ONE

TWO PRICE ZONES



THEATRE ONE

THREE PRICE ZONES

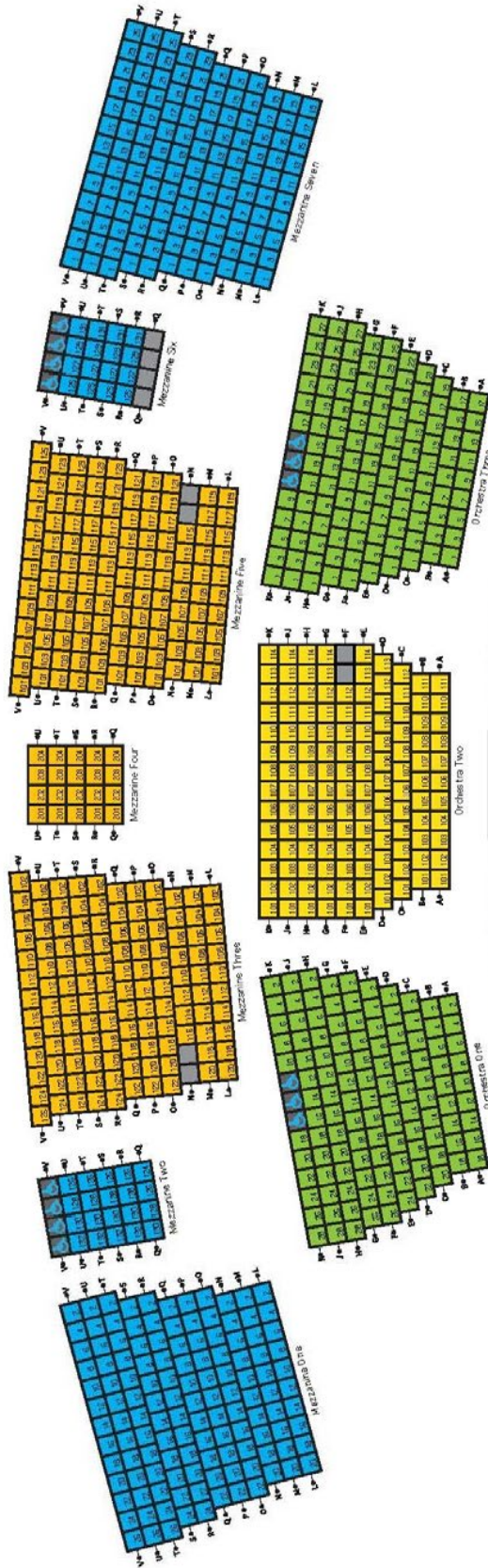


STAGE

- Price One
- Price Two
- Price Three
- House Seat
- Wheel Chair Seat

THEATRE ONE

FOUR PRICE ZONES

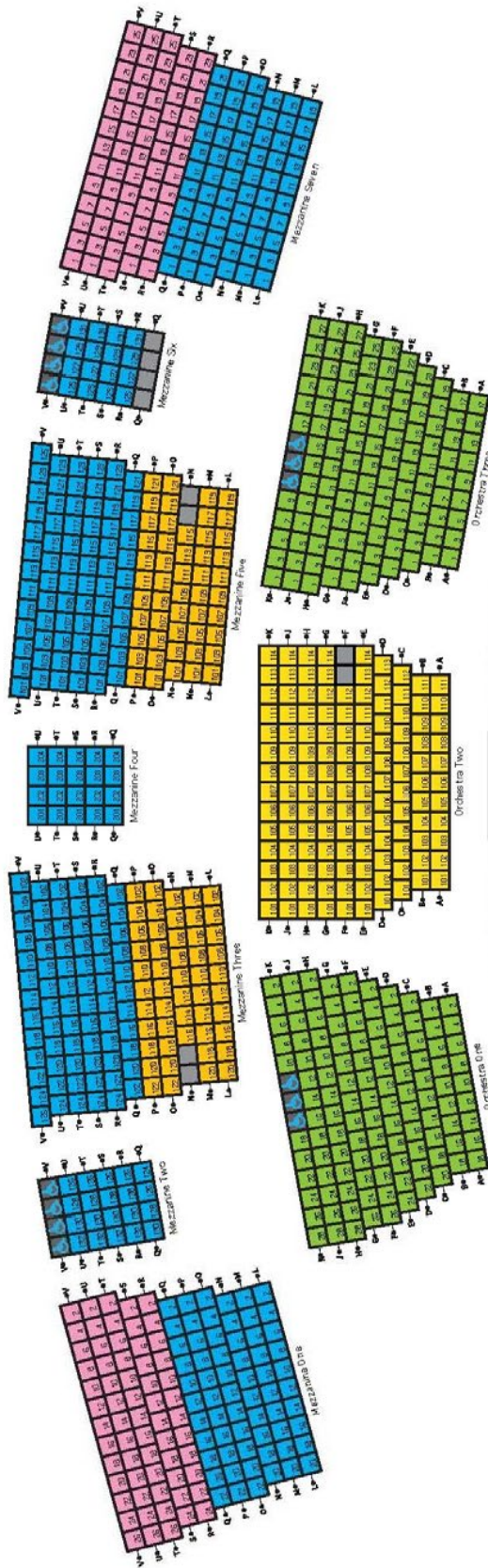


STAGE

- Price One
- House Seat
- Wheel Chair Seat
- Price Two
- Price Four
- Price Three

THEATRE ONE

FIVE PRICE ZONES



STAGE

- Price One
- Price Two
- Price Three
- House Seat
- Price Four
- Price Five
- Wheel Chair Seat

Tribeca Neighborhood Information

Drug Stores / Pharmacies:

Duane Reade

352 Greenwich Street
212-406-3700

CVS Pharmacy (24 hours)

129 Fulton Street
212-233-5021

Tribeca Apothecary

138 W Broadway
212-971-1380

Dry Cleaners:

Tribeca Cleaners

95 Reade Street
212-385-9090

Greenwich Cleaners

331 Greenwich Street
212-966-4881

West Broadway Cleaners

81 West Broadway
212-732-4534

Executive Cleaners

310 Greenwich Street
646-399-9357

General Stores:

Target

255 Greenwich Street
917-438-2214

Lot Less Closeouts

97 Chambers Street
212-233-0607

Apple Store at World Trade Center

185 Greenwich Street
646-802-3800

Hardware Stores

Tribeca Paint

217 West Broadway
212-925-4800

Home Depot

40 W 23rd Street
212-888-1512

Hotels:

Tribeca Performing Arts Center has no affiliation with any of the listed hotels, there are many other properties in the neighborhood to choose from. The listings below are hotels we have had clients stay at before and rate highly.

The Frederick Hotel

95 West Broadway
212-566-1900

Millennium Hilton

55 Church Street
212-693-2001

The Greenwich Hotel

377 Greenwich Street
212-941-8900

Smyth Tribeca

85 W Broadway
917-997-2700

The Roxy Hotel

2 Avenue of the Americas
212-519-6600

New York Marriott Downtown

85 West Street at Albany Street
212-385-4900

Sonder Duane Street

130 Duane Street
617-300-0956

Sheraton Tribeca

370 Canal Street
212-966-3400

Mailing Centers

United State Post Office

90 Church Street
212-330-5001

FedEx Office

6 Barclay Street
212-406-1860

UPS Store

33 Park Place
212-810-0834

DHL Service Point

130 Church Street
800-225-5345

Restaurants

Tribeca is home to some of the most diverse dining options in NYC, ranging from unique, locally-owned restaurants exclusive to Tribeca, to familiar fast food chains. We encourage you to explore our vibrant neighborhood and take advantage of the many exceptional dining opportunities it offers. All of the recommended restaurants are within walking distance of the Performing Arts Center, with many just a few blocks away. Below are some establishments frequently visited by our staff, who highly recommend them.

Mudville 9

126 Chambers Street
212-964-9464

Zona Tribeca

353 Greenwich Street
212-766-0911

Gigino Trattoria

323 Greenwich Street
212-431-1112

JR Sushi

119 Chambers Street
212-233-8338

Gee Whiz Diner

295 Greenwich Street
212-608-7200

Walker's

16 N Moore
212-941-0142

Bubby's

120 Hudson Street
212-219-0666

Whole Foods Market

270 Greenwich Street
212-349-6555

The Odeon

145 W Broadway
212-233-0507

Terroir

24 Harrison Street
212-625-9463

Benevento Café

369 Greenwich Street
212-219-2373

Tribeca Kitchen

200 Church Street
212-227-5100

Anejo Tribeca

301 Church Street
212-920-6270

Los Tacos Number 1

136 Church Street
No Phone Orders accepted

Recommended Theatrical Vendors

The theatrical vendors listed here have previous experience working in our venue. They are familiar with the theater's design and limitations and have successfully supported numerous events for various clients over the years. While Tribeca Performing Arts Center has no formal affiliation with these vendors, we highly recommend them for your event. Please inform them that we referred you. Any external equipment, whether sourced from one of these vendors or your own, must be approved by the Tribeca Performing Arts Center technical department.

Flame Proofing Services

Turning Star Flame Proofing

229 Bond Street
718-254-0534

Certified Flame Proofing

244 5th Avenue
800-590-5530

Instrument Rentals

Carroll Music Rentals

1275 Valley Brook Ave
201-262-7740

Studio Instrument Rentals (SIR)

501 West 36th Street
212-627-4900

Lighting Equipment Rentals

4 Wall Lighting

75 State Street
201-329-9878

Tribeca Lighting

145 6th Avenue
212-226-0064

Soft Good Rentals

RoseBrand

4 Emerson Lane
800-223-1624

Drape Kings

3200 Liberty Ave
888-372-7363

Sound Equipment Rentals

Audio Incorporated

170 Westfield Ave
908-620-1007

One Dream Sound

66 Grand Street
212-279-8881

Boulevard Carroll

1275 Valley Brook
201-262-7740

Video Projection Rentals

Michael Andrews Audio Visual

134 Myer Street
212-265-2660

Visual Word Systems

35 West 36th Street
212-629-8383

LED Walls

LED Wall Systems / Encorex

109 45th Street
646-229-2995

NYC Subway Map

February 1, 2019

Updated by: Aahd Tahir

www.nycsubway.org

Legend

1	242 St. Bronx
2	241 St. Bronx
3	Flatbush Av. Brooklyn
4	148 St. Manhattan
5	New Lots Av. Brooklyn
6	Woodlawn, Bronx
7	Woodlawn, Bronx
8	Woodlawn, Bronx
9	Woodlawn, Bronx
10	Woodlawn, Bronx
11	Woodlawn, Bronx
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Normal Trains	
Express & Local Station	
Local trains Station	
Rush Hour Trains (6 & 7 All day Express Trains)	
Free Transfers	
Terminal	
6	Court Sq. Queens Church Av. Brooklyn
8	8 Av. Manhattan
9	Rockaway Pkwy. Brooklyn
10	Jamaica Center, Queens Broad St. Manhattan
11	Metropolitan Av. Queens
12	71-Continental Aves. Queens or Essex St
13	Jamaica Center, Queens Broad St. Manhattan
14	Dimas Blvd. Queens
16	Coney Island, Brooklyn
17	71-Continental Aves. Queens
18	96 St. Manhattan
19	Dimas Blvd. Queens
20	Whitehall St. Manhattan