BMCC TribeCA

PERFORMING ARTS CENTER

Production Information

Theatre One

901 Seats

199 Chambers Street Room S115K
New York, NY 10007

212-220-1459 – Administrative Office

212-346-8552 - Technical Department Office

212-220-1459 – House Management Office

212-220-1460 ext. 3 – Ticketing Services Office

212-732-2482 – FAX

www.tribecapac.org

(Updated Fall 2026)

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General Information

Audience Entrance:
There are two available audience entrances for Theater One. 199 Chambers Street and 190 West Street. Please discuss these entrances at the time of your booking with the operations staff by emailing worksheets@tribecapac.org . If you need access to the theatre for barrier free accessible seating, please contact Ticketing Services at 212-220-1460. They can inform you of the best entrance for your arrival at the performing arts center.

Barrier Free Access:
Wheelchair / ADA seating positions are located in both upper and lower areas of Theatre One and are accessible from the main audience entrance. Wheelchair access is also available onto the stage, but the Technical Office needs this information in advance. Please inform both Ticketing Services and the House Managers of any special seating needs you may have.

Theatre One Loading Dock: (contracted load in times only)
The loading dock for Theatre One is located at 190 West Street (West Side Highway.)
This is located just north of and under the white pedestrian bridge and is on the corner of Chambers Street and West Street. If the door is locked and you have arrived at your scheduled load in time, please ring the bell. A member of the theatre staff will meet you. Vehicles must leave the loading dock and be parked after loading in and before setting up. Special Note: The loading dock is not at standard truck height and can only accommodate trucks less than 20 feet in total length (including the truck cab.) If you are arriving with a large truck, please make the technical department aware of your vehicle size at least one month in advance in case street permits are required**.**

Ticketing Services
Ticketing Services may be contacted by emailing ticketing@tribecapac.org or calling 212-220-1460 extension 3.

Policies and Procedures

Alcohol Policy:
Borough of Manhattan Community College and Tribeca Performing Arts Center have a case-by-case policy concerning alcohol. Our operations team can provide you with information about the policy if you are considering having any type of alcohol during your event. Our policies apply to all areas of the theatre complex, including the dressing rooms and backstage. For more information regarding these policies please email us at worksheets@tribecapac.org

Assistive Listening Devices:
Theatre One has assistive listening devices available. Please direct your audience members to a House Manager or a Ticketing Services staff member prior to the start of the performance for use of the system. A photo ID, such as a driver's license, will be required as a deposit for the equipment.

Cameras and Tripods:
Please note that due to fire code regulations regarding places of public assembly and egress requirements, you will not be permitted to set up equipment in the aisles of the theatre, behind the seating area, in front of any exit areas, or in the row in front of the theatre. With advance notice, our house staff will gladly block off seats to accommodate your photography and videography needs but we require this information before tickets go on sale. Please contact worksheets@tribecapac.org

Catering
Tribeca Performing Arts Center has an exclusive agreement with MBJ Food Services for all catering. For catering related questions, please email worksheets@tribecapac.org.

Disposal of Items:
We cannot dispose of large set pieces, props, furniture, costumes or other items related to your event. Anything brought into the theatre must be taken with you when loading out.

Event Provided Sound Engineers:
If you have your own engineer to mix your event, because of how Tribeca Performing Arts Center's sound systems are set up, your engineer will be completely responsible for the live mix and any event recordings of your production. We will provide a Tribeca Performing Arts Center audio technician to assist and answer any questions your engineer might have, but ultimately your event's audio needs will be the sole responsibility of your sound engineer. However, in all cases, Tribeca Performing Arts Center technician staff have the final say on audio volume levels

Fire Effects / Candles / Smoking onstage:
Fire effects of any kind, including the smoking of a cigarette onstage, must have special permission granted by Tribeca Performing Arts Center, Borough of Manhattan Community College, and the Fire Department of the City of New York. Extra time and permit costs must be planned for these types of effects. Smoking is strictly forbidden by City University of New York Policies anywhere on the grounds of the theatre complex or college. If your production involves smoking onstage please contact the tech department at tech@tribecapac.org. If your event requires candles, we suggest that you look at flameless LED candles as an alternative.

Food and Drink:
There is no eating or drinking permitted within the audience area of the theatre. Bottled water is allowed

Flame Proof Certification:
YOU MUST PROVIDE A VALID CERTIFICATE OF FLAMEPROOFING FOR SCENERY, DROPS, BANNERS, AND DRAPERIES. NO UNDOCUMENTED MATERIALS WILL BE ALLOWED INSIDE THE BUILDING. MATERIALS MAY NOT BE FLAME-PROOFED OR TREATED AT THE PERFORMING ARTS CENTER. We prefer you to send us your documentation a minimum of two weeks in advance of your load in date. If you have questions, please email the technical department at Tech@tribecapac.org

The Certificate must include the following:

1. *Be written in English and have a number and expiration date*
2. *A signature of a Notary Public or licensed flame proofing company*

Helium Balloons:
Helium Balloons are not permitted onstage, backstage or in the audience seating area.

Internet Access:
All internet access is provided by BMCC's computer department via a wired Ethernet or wireless Wi-Fi connection. If internet access is crucial to the success of your event, we strongly advise that you opt to have a BMCC computer center technician assigned to your event. Should issues with the internet connection arise on the day of your event and a BMCC computer technician is not included with your event contract, Tribeca Performing Arts Center cannot guarantee that a computer technician will be available to troubleshoot and resolve the issues. All internet services may incur an additional cost for setup and technician fees. A request for wired internet access must be submitted no later than two weeks prior to the date of your event. If this is not possible, we cannot guarantee that internet access will be available on the day of your event. Because of network security concerns, the BMCC computer center does not allow outside events to connect Wi-Fi routers or switches or hubs to the college's network or internet connection. A switch or hub can be provided by the BMCC Computer center with advanced notice. Additionally, any type of financial transaction cannot be made over the BMCC internet whether wired or wireless.

Keys:
The crew has access to a ring of keys to unlock all rooms within the theatre. Keys are not distributed to the visiting company at any time.

Ladders, Lifts, and Catwalks:
Due to insurance regulations only Tribeca Performing Arts Center staff can use ladders, scissor lifts, and work in the catwalks. In some instances, catwalk access may be granted with direct supervision of Tribeca Performing Arts Center technical staff.

Load In Procedures:
If you are bringing scenery, drops, or rigging into the space you must provide us with a detailed plan of how you intend to support, secure, or hang such items. We will not allow any installations that we believe to be unsafe. During certain times of load in, the Tribeca Performing Arts Center supervisor may require that the stage be completely cleared by all members of your company for safety. If this policy is not followed, it may become necessary to stop loading in until the technical department supervisor feels it is safe to continue the load in process. Drilling, stapling, gluing and nailing into the stage floor or walls of the theatre is strictly prohibited. The technical director will advise you on these policies and may require you to hire a professional rigging company at times to be present during the load in and production process.

Merchandise sales
If you wish to sell merchandise there is a $200 tabling fee, all sales must be cashless transactions, all merchandise must be pre-approved by Tribeca Performing Arts Center, and you need to provide your own sales staff.

Smoke Machines and Haze Machines:
Smoke Machines and Hazers are not allowed due to the sensitive nature of the fire detection/suppression systems installed in the theatres. Dry Ice Fog machines are allowed with permission and advance notice and will require a NYC certified atmospheric technician. At no time shall the fire detection/suppression system be disabled to allow for a smoke machine or hazer.

Smoking Policy:
Smoking is strictly forbidden by City University of New York policies anywhere on the grounds of the theatre complex or college.

Use of THC products:
While legal in NYC, the use of any product on campus containing THC is strictly prohibited.

Table and Chair setups:
Advance notice is required for all table and chair setups. In many cases once a setup is in place it cannot be changed. BMCC union labor staff are the only ones allowed to set up and move tables outside of the immediate stage and house seating areas.

Theatre access time:
Your access time to the theatre is the time printed within your facility use agreement and / or contracted use of the space. No one shall be allowed within the theatre without a staff person present from Tribeca Performing Arts Center. This includes the audience area, stage, dressing rooms, backstage, and lobby areas.

Two Weeks before your show loads in:
At minimum of two weeks before your show arrives at Tribeca Performing Arts Center, you must provide the technical department office with a list of major items that you are planning on bringing in. This includes, but is not limited to, any scenery, soft goods, props, road cases, costumes, lighting or sound equipment, special effects, raw materials, musical instruments, live animals, large items intended for areas other than the stage, and any merchandise materials. This list should be confirmed a minimum of two weeks before the date of your event with changes being brought to the Technical Director's attention as soon as possible. Lists may be emailed to Tech@tribecapac.org.

Vehicle Parking:
Tribeca Performing Arts Center does not have on-site vehicle parking. There are several parking garages in the neighborhood that will accept cars and other small vehicles, but unfortunately the lots that can accommodate large trucks and large vans are not located within walking distance of our venue. A list of parking garages is available by emailing the technical department at tech@tribecapac.org. We can also assist you with information on how to permit traffic lanes around the performing arts center for parking production vehicles. Plan ahead! The permitting process can take several weeks to complete and receive a permit. In all cases, permits require a minimum of two weeks advance notice to apply for the permit with NYC offices .

CREW POLICIES AND INFORMATION

Addition of time to original contract:
If the need for more time arises and the crew and space are available, then Tribeca Performing Arts Center will not refuse reasonable requests for additional time. Crew hours that are requested after the original contract may be billed at an overtime rate. If you need to add time to a schedule, or increase the number of crew persons on the schedule, be aware this will only be possible if the following conditions are in place

- The technical director or crew supervisor is made aware of the request in advance
- The crew and the theatre is available
- The college and college staff are available

Call Cancellation and time change requests:
We do not allow changes or cancelations to the crew scheduled for a production within one week (business days Monday – Friday only) of your scheduled contract in the space.

Crew Representation:
Crew members are non-union. Many crew members are skilled in more than one area of production and may be on more than one type of work during the day.

Crew responsibilities:
The crew runs the shows. During your show, their responsibilities go beyond the duties that they are assigned for your show, because they monitor the space as well. The crew's call is not over when your show is finished, they are required to stay until all audience and performers have left the theatre, your equipment is loaded out, and the repertory status of the theatre is restored.

Equipment use and operation:
Tribeca Performing Arts Center equipment, such as but not limited to, follow spots, lighting and audio consoles, Projectors & media equipment, the fly system, and draperies are normally only operated by Tribeca personnel. If you have your own technician or engineer who you want to operate performing arts center equipment, please discuss this with the technical department by emailing us at tech@tribecapac.org. In all cases Tribeca Performing Arts Center crew members will be assigned to assist and provide answers to any questions your technician may have.

Schedule of meal breaks:
During load-in, setup, tech, and rehearsal you are required to include a one-hour crew meal break every four hours and a fifteen-minute break every two hours. While the crew is on break all load-in, setup, tech, and rehearsal must pause until the crew returns. In the event that a crew member is required to work for longer than five hours without a one hour walk away break your production will be charged a meal penalty for each crew member not breaking. If your total access time in TPAC's theatres will be longer than six hours, you will need to include a one-hour walk away break for the crew in your event schedule.

Time over and beyond original contracted time:
When arranging your schedule, be aware that Tribeca Performing Arts Center Staff cannot guarantee additional services beyond your original contracted time. You should plan for contingencies of a show running later than planned or other factors that may delay your day in the theatre. Tribeca Performing Arts Center crew members are freelance technicians who may not be available to continue to work past the originally scheduled call time.

SHIPPING AND DELIVERY INFORMATION

Items arriving with production must arrive at the start of your contracted time in the theatre to the loading dock located at 190 West Street. This dock is by appointment only and cannot accept delivery via USPS, FEDEX, UPS, DHL, AMAZON, or other shipping services.

Items that are being shipped to the center via a shipping company must be delivered a minimum of 96 hours before the start of your contracted time in the theatre. The college's shipping and receiving department is open Monday – Friday between 9am and 4pm only. If items arrive after that time they cannot be accessed for your event. Weekend event items should be shipped so that all shipments arrive no later than 4pm on the Wednesday before the event. You must inform the performing arts center staff of all items being shipped prior to the shipment so we may provide you with the appropriate department you are shipping to. Additionally, items arriving outside of your contracted time / use of the space may be subject to additional costs. Please refer to the out of access form you will receive with your contractual agreement.

If you have questions regarding shipments, please call 212-220-1459 for further information .

Theatre Mailing Address:

Tribeca Performing Arts Center
199 Chambers Street
Suite S115K

New York, New York 10007
(212)-220-1459

Tribeca Performing Arts Center Operations Staff

Operations Director
Rokia Shearin
212-220-1459
RShearin@tribecapac.org

Operations Associate
Emily Ma
212-220-1459
Ema@tribecapac.org

Technical Director
Mark Goodloe
212- 220-1461
MGoodloe@tribecapac.org
tech@tribecapac.org

Associate Technical Director
Nick Pauly
212-346-8552
NPauly@tribecapac.org
tech@tribecapac.org

Ticketing Services Manager
Joan Anderson
212-220-1460
Ticketing@tribecapac.org

Ticketing Services Associate Manager
Carina Faz
212-220-1460
Ticketing@tribecapac.org

Senior House Manager
Charles Davis
212-220-1459
house@tribecapac.org

House Manager
James E. Riddick, Jr.
212-220-1459
house@tribecapac.org

PLEASE NOTE: The administrative office is working on a hybrid schedule and is open Monday through Friday from 9:00am to 5:00pm. Telephone messages left at that number after 5:00pm are not received until the next business day. Messages left Friday evening will be received the following Monday. Messages concerning load in details or technical information should be left on the technical office direct line at 212-220-1461.

HELPFUL NUMBERS

Borough of Manhattan Community College
Main Number
212-220-8000 – automated system, please follow prompts as needed

MBJ Food Services (exclusive catering)
Richard Halem
212-587-3330
RHalem@bmcc.cuny.edu

Public Safety
212-220-8080

Emergencies:

Security (College / Theatre)	212-220-8080	BMCC Public Safety
Fire Department	911	Engine 7, Ladder 1 - 100 Duane Street
Police Department	911	First Precinct – 1 Erickson Place
Hospital	212-312-5110	New York Downtown Hospital 170 William Street NY, NY 10038
Urgent Care / Walk In Clinic	212-785-0001	MedRite Urgent Care 139 Chambers Street NY, NY 10007

Parking

Parking is not provided at Borough of Manhattan Community College or Tribeca Performing Arts Center. There are several convenient parking locations within one or two blocks of the center for cars. There is no truck parking in the immediate area. Please double-check rates and closing hours which are clearly posted as you enter the garage. There are no discounts available currently for patrons using the performing arts center, or their audience members.

ICON Patriot Parking – cars only
42 Harrison Street
Open 24 hours
Rates Posted

ICON Patriot Parking – cars only
35 Harrison Street
Open 24 hours
Rates Posted

Wooster Parking – small vans / small trucks
6 Wooster Street
Hours Posted
Rates Posted

Greenwich Street Parking LLC – cars only
561-565 Greenwich Street
Open 24 hours
Rates Posted

ICON Patriot Parking – cars only
374 Greenwich Street
Open 24 hours
Rates Posted

Parking Solutions - Large Vans and Trucks
41 West 17th Street
Open 24 hours
Rates Posted

Parking Lot Websites

ICON Parking – www.iconparkingsystems.com

East End Parking – www.nytruckparking.com

Parking Solutions – www.parkright.com/mobi/loc-41-43-w-17.html

In addition to the above listed parking facilities, there are limited on street and meter parking around the area. Please pay close attention to all signage if you plan on parking your car or truck on the street. Most areas have very specific hours for when you can park legally. Note that NYC has a system of alternate side of the street parking.

Note: You do not want to have your vehicle towed. It is a remarkably expensive experience.

Tribeca Performing Arts Center and Borough of Manhattan Community College are not responsible for any parking violations you may receive while at the theatre.

Special requests for street permitting / parking in the Tribeca neighborhood should be directed to the technical department who can assist you with the correct city offices to contact for the permit needed. Permits can take several weeks to complete and they are not guaranteed to be issued even after paying the application fee. At all times we advise that you begin your permitting process no later than one month from the date your permit will begin.

NYC Taxi Cabs: as of 8/26/25 - rates are subject to change

Cabs can be hailed from the street. Look for the white on duty light on top of the cab. Taxi rates are labeled on the door of the cab. A meter is mounted on the front dash of the car. You may request a printed receipt. All cabs are equipped with credit card readers, and you may use your credit / debit card whenever service is available.

Normal Rates.

Base Fare:	$3.00
Additional Fare:	$0.70 per 1/5 mile
MTA State Surcharge	$0.50
Improvement Surcharge	$1.00
Overnight Surcharge 8pm to 6pm	$1.00
Rush Surcharge 4pm – 8pm	$1.00
NYS Congestion Charge	$2.50 (Yellow) $2.75 (Green)
MTA Congestion Pricing Surcharge	$0.75

UBER and LYFT

Available throughout the metroplex and are highly recommended

NYC Subway and PANYNJ Path System

Tribeca Performing Arts Center is conveniently located just blocks from several subway lines. The MTA NYC Subway system costs approximately $3.00 per ride. OMNY Card vending machines are located at each subway station and are refillable. New OMNY cards cost $5.00 to purchase

Red Line 1, 2, 3 to Chambers Street Stop – walk 2 blocks west on Chambers Street
Blue Line A or C to Chambers Street Stop – walk 3 blocks west on Chambers Street
Green Line 4, 5, 6 to Brooklyn Bridge Stop – walk 6 blocks west on Chambers Street

Path Service

Hoboken to World Trade Center and Newark to World Trade Center.

NYC Bus Service

M1 to Chambers Street – walk west on Chambers Street
M6 to Chambers Street – walk west on Chambers Street
M10 to Chambers Street – walk west on Chambers Street
M22 to Chambers Street – walk west on Chambers Street

NY Waterway Ferry Service

From Hoboken NJ - take the Brookfield Place Ferry – Walk to Chambers Street
From Paulus Hook / Jersey City, NJ – take the Brookfield Place Ferry – Walk to Chambers Street

STATEN ISLAND Ferry Service

Take the Staten Island Ferry to South Street. Change to the Subway Red Line Number 1 service going uptown. Take subway to Chambers Street, walk 2 blocks west on Chambers Street

Load – In

Loading Dock – The Theatre One loading dock is located at 190 West Street (West Side Highway). This is just north of Chambers Street. The loading dock will not accommodate a large semi-truck, it will accommodate box trucks 20ft in length including the truck cab. If you are touring with a larger truck, arrangements can be made to accommodate this. It is essential that you have two large ramps for a semi-truck. One will be used to ramp down from the truck bed to the street, the other will be used to ramp up into the loading dock from the street. Load-In times will be scheduled within your contracted use of the space. The loading dock cannot be used to park trucks or vehicles. There is no overnight parking allowed at the loading dock. In all cases with a semi-truck you will need a permit for unloading and loading the vehicle. If your vehicle is larger than 20ft in total length, the truck must have a lift gate available on it. For any questions about trucks please contact the technical department.

Dimensions of Bay: from street: 18'
Curb cut width: 20'
Height of Dock from sidewalk: 3' 2"
Loading Dock Lift: 6'(w) x 3'2"(lowered) x 8'4" (raised)
Please note the dock lift does not go to street level

Dimensions of Loading Door: 10'10" (h) x 9' 9" (w)

Dimensions of Theatre Dock Door: 7' 11" (h) x 5'11" (w)

Load-In of Front of House Equipment - In some instances it will be easier to load in equipment by going to the front of house positions in theatre one by using BMCC elevators. Equipment must be loaded in at the West Street Gate entrance. The West Street Gate entrance is located just north of the Theatre One Loading Dock and is available by appointment only. The elevators are the only means of elevator travel to the upper house section of theatre one. Please contact the technical director if you feel you may need to use this as a load in location. You must have a Tribeca Performing Arts Center staff member with you while using the elevators within the college. During peak hours of class time and events within the college, it is a good idea to allow extra time if planning to use these elevators.

From the elevators to the top level of theatre one you will have to pass through a turnstile security system and two single doors. Please see dimensions of these locations below,

Dimensions of Elevators: 5'3" (w) x 8'3" (h) x 6'9" (depth)

Dimensions of Security Turnstiles: 2'11"(w)

Dimensions of Glass Doors at Breezeway: 2'11" (w) x 6'10" (h)

Dimensions of Theater One Entry Doors: 2'11" (w) x 6'10" (h)

There is no freight elevator at BMCC or Tribeca Performing Arts Center

Carpentry

Seating Capacity:

Seating: 901
Wheel Chair/Disability Seating: 14

Main Stage Dimensions:

Proscenium:	46’ - Width 18’ 11” - Height
Stage Depth:	32’ 7” - Stage Depth from Plaster Line to CYC 42’ 3” - Stage Depth from Apron Edge to CYC 12’ 3”- Stage Depth from Apron Edge to Grand Drape 21’ – Stage Depth from Plaster Line to U.S. Traveler (lightable area)
Apron Depth:	9’ 8” at centerline
Orchestra Pit:	38’8” x 6’6” Maximum Depth Below Stage Level 6’
Stage From House Floor:	3’8”
Traveler Position to CYC wall	14’
Plaster to Traveler	16’
Plaster to CYC wall	30’
Stage Edge at Center to CYC	41’

Electric Trim Dimensions: All Electrics except the 5th are "dead hung"

1st Electric:	19'1"
2nd Electric:	18'10"
3rd Electric:	19'6"
4th Electric:	19'6"
5th Electric:	19'6"
6th Electric:	20'
7th Electric:	22'

Repertory Soft Good Dimensions:

Grand Drape Open:	39'
1st Legs Opening:	34'
2nd Legs Opening	32'
Traveler Open:	27'

Stage Floor:

Surface: Black Painted Duron Masonite over Northern White Pine Single Sprung over cement.

- ☐ **No nailing, screwing, gluing, or stapling allowed.**
- ☐ **Approved Tapes: Gaffers, Spike, Marley and Glow Tape**
- ☐ **No Rosin Permitted**
- ☐ **No products such as slip no more allowed**
- ☐ **No soda/water combinations for mopping allowed**

Dance Floor: Rosco Black Marley Dance Floor – (Black side only available)

- ☐ **Full Stage (does not include 3 section orchestra pit)**
- ☐ **No Rosin Permitted**
- ☐ **No soda / water combinations for mopping allowed**
- ☐ **There is no folding or rolling under the house Marley.**
- ☐ **If performers are dancing barefoot, the Marley floor will be required unless special arrangements are made**

House Draperies:

Panels sewn of 100% Trevira Polyester: 26oz Prestige Velour; Nap Up 50% Fullness

Main Curtain:	Velour, bottom weight, Color: Prestige Red 2 Piece – Split at center Height - 31' Width – 20' Full Open Dimensions: 39'
Traveler:	Velour, bottom weight, Color: Black 2 Piece – Split at center Height – 20' Width – 20'
Legs: **Sets 1 & 2**	6 Velour, Unlined, bottom weight, Color: Black 2 velour per line set Height – 20' Width - 6'
Borders:	
First and only	**1** Velour, Unlined, bottom weight, Color: Black Height - 8' Width - 52' Rep Trim – 18'
Cyc:	1 Hard Cyc Wall, Curved, Color: White Height – 20' Width – 36'

Fly System Information:

There is no fly tower / fly loft at Tribeca Performing Arts Center making the ability to fly any type of backdrop or scenic element virtually impossible. Due to system limitation on flyable battens a strict limit of 100 lbs. is in place. If you need to hang anything over the stage, you must consult in detail with the technical office via email at Tech@tribecapac.org.

Dressing Rooms, Greenroom, Laundry, Crossovers, and Storage

Dressing Rooms

A (stage level)	1 to 2 Person Capacity Dimensions 4’ x 6’	1 Mirror Station	1 Sink	1 Toilet	
B (stage level)	1 to 2 Person Capacity Dimensions 4’ x 6’	1 Mirror Station	1 Sink	1 Toilet	
C (stage level)	1 to 2 Person Capacity Dimensions 4’ x 6’	1 Mirror Station	1 Sink	1 Toilet	
D (above stage level)	10 Person Capacity Dimensions**:** 15’ x 12’	6 Mirror Stations	2 Sinks	1 Toilet	1 Shower
E (above stage level)	10 Person Capacity Dimensions: 15’ x 12’	6 Mirror Stations	2 Sinks	1 Toilet	1 Shower

For large groups it may be possible to use the lower lobby as a dressing room. Extra time is needed to prepare this room for this purpose. Note: The headcount in the lower lobby is included in the overall capacity calculation for the theatre and is limited to no more than 74 people.

Green Room

Dimensions: 12’ x 8’
Accommodation: up to 8 people

Laundry:

Tribeca Performing Arts Center has one washer and one dryer located within the complex. Special arrangements must be made if you need to do laundry while at the performing arts center. Please discuss your needs well in advance of your event. Failure to arrange for the use of this equipment in advance may result in the equipment not being available to your company the day of your event.

Irons / Ironing Boards: 1

Steamers: 1

Garment Racks: 6

Cross Over:

The main crossover is in the dressing room hallway on stage level. On stage crossover upstage of the black traveler when closed.

Storage:

Storage space is extremely limited and only available during your contracted time in the space. Please discuss your storage needs well in advance of your event. Please note that extra costs may be incurred for the storage of any materials related to your event outside of your contracted time. Unless arranged for well in advance storage of items will not be allowed.

Stage Lighting:

Repertory Lighting Plot

Our repertory lighting plot has been designed and focused to meet the needs of a typical rental client. The Rep includes 1 wash of front light, 2 washes of high side light, A down template wash, LED down wash (Color source Par Deep Blue), LED diagonal back wash (Color source Par Deep Blue), 6 Martin Rush Profile LED Moving Lights, 2 Rosco I-cue Moving Lights, 8 ETC Selador Vivid-R Cyc lights, Chroma Q 12" Studio Force II work lights, and 16 dedicated specials (9 down, 7 front). Inventory consists of ETC Source 4 lekos (lens sizes 14-50 degree) and ETC Source 4 LED Color source Deep Blue Pars. All conventional units are lamped at 575w. There are limited additional units, cable, iron and booms available in stock. You may provide your own light plot, however any re-focus or re-hang must be fully restored within your contracted time in the theatre. Additional crew may be added to meet your needs. Due to insurance, only Tribeca Performing Arts Center staff members are allowed in our catwalks and to operate our Genie lift and Skyjack. We typically do not pre-hang or pre-focus forwarded plots. Additionally, we do not provide, pre-order or pre-cut perishables such as gel or templates that are outside of our repertory plot.

We are an L520 TWIST LOCK – NUB IN - all units, all circuits.

Dimmers:

255 – 2.4k ETC Sensor Dimmers

Control Console:

Control Console:	ION XE
Channels:	32,768
Addresses:	2,048(max number of controllable dimmers by ETC ION – the house has 255 Dimmers)
Cues:	10,000
Groups:	1,000
Macros:	99,999
Sub masters:	999
Designer Node:	Available in advance
DMX:	Control Booth
	Backstage Left

DMX Control

Universe 1:	In Use
Universe 2:	In Use
Universe 3:	Available (addresses 1 – 512) *Connection located backstage at stage left proscenium
Universe 4:	Available (addresses 1 – 512) *Cable must be setup between control booth and stage

House Lighting:

House Lighting is operated from the lighting control booth only.
Lighting is dimmable in specific sections or as a whole
The ETC ION XE does not control the house lighting system
House Lights are supplemented with 4 Chroma Q 12 Studio Force II Fixtures (These are Controllable via Console)
The wall wash lighting must stay at a low glow (20%) throughout for safety.
The fluorescent floor lighting in the rear of the theatre remains on throughout for safety

LED Aisle Lighting:
The Aisle lights must always remain on for safety
The fluorescent floor lighting in the rear of the theatre remains on throughout for safety

Circuits:
For a detailed list of available circuits by location please contact the technical department by emailing tech@tribecapac.org

2nd Catwalk: 3 - 49
1st Catwalk: 51 - 67
1st Electric: 82 - 111
2nd Electric: 112 - 127
3rd Electric: 128 - 145
4th Electric: 146 - 161
5th Electric: 162 – 179
6th Electric: 180 – 193
7th Electric: 194 – 202

Stage Left Proscenium Wall:	203 – 206
Stage Right Proscenium Wall:	207 – 210
Stage Right Upstage Wall:	211 – 214
Stage Right Crossover:	215 – 218
Stage Left at CYC:	219 – 222
Stage Left Loading Rail:	223 - 226

Rep Plot:
House repertory lighting plot pre-hung. Please contact the technical office for the most updated lighting paperwork.

Rep Plot Equipment:
All listed equipment currently part of house rep plot (subject to change – please ask for our current lighting files)

Source Four 10 deg.	02
Source Four 14 deg.	25
Source Four 19 deg.	07
Source Four 26 deg.	17
Source Four 36 deg.	44
Source Four 50 deg.	15
ETC Colorsource Par.	21
ETC Lustr II 50 deg.	04 (Ceiling Wash Units
ETC Selador Vivid-R	08
Martin Rush Profile Plus MH1 Mover	06
Rosco I-Cue (attached to 14 deg, units)	02
Chroma Q 12” Studio Force II	12

Follow spots
(2) Robert Juliat Tristan 825W Cool White LED Follow spots – Located in the control booth

Booms:
(6) 10’ Booms
(6) Boom Bases

Spare Units/Barrels/Top Hats/Color Extenders/Gobo Holders/Barn Doors
Varied selections available. Due to the fact spare inventory can change daily, please contact the technical office for a complete list of available lighting equipment for your production

Color Media Information:

Tribeca Performing Arts Center only stocks repertory lighting plot color gel in Rosco and Lee. We have a very limited supply of extra gel colors available. It is imperative if you have exact gel or color requests that you bring all lighting gel media with you at the time of your load in. It will save an immense amount of time if you have this gel cut to ETC Source 4 size

Cable / Hardware:
Supply of 5’, 10’, 25’, 50’ L520 Twist Lock Nub in Cables
Supply of Two-Fers, Side Arms, Adapters

Power:

(1) - 60 amp 3-phase cam lock. You must bring cam lock turn around adapters with you if you plan on using this equipment.

(1) – 200 amp 3-phase tie-in – additional fee for IBEW electricians. – you must provide bare wire to cam lock for this. At least three weeks notice is required for this service.

(1) – 100 amp 3-phase Shore Power (only available for bus power at the loading dock with NYC permit)

(8) – 20amp Edison circuits backstage left by the loading dock

(4) – 15amp Edison circuits located in the house seating area

(2) – 20amp Edison circuits located in the lower lobby

(2) – 15amp Edison circuits located in the lower lobby

If your event is using the courtyard area of theater one, please speak to the technical department about power options in that area.

ELECTRICAL TIE-IN / 60 AMP 3 PHASE SERVICE

If you plan to bring your own sound system, it may be possible for you to use the 60 AMP 3 PHASE SERVICE to CAM LOCK TAILS. A detailed conversation between the sound rental provider and the Tribeca Performing Arts Center technical director will be needed in order to determine if this is adequate to meet your needs. Should you require more power than this can provide, you will need to use the 200 AMP Service that is described below. If using the 60 AMP 3 PHASE you must provide CAM LOCK turnarounds. This service is offered at no additional cost to you.

ELECTRICAL TIE – IN / 200 AMP SERVICE

If you plan to bring your own lighting system, there is a high possibility you will need to "tie in" to the center's 200amp 3 phase service. This can be determined only after the sound or lighting representative contacts the technical office. If you do need to use the tie in this is billed at an additional fee and requires one months' notice. The service requires a Local 3 college services electrician and an electrician's assistant billed at a possible overtime rate. In the event you are bringing in an outside sound or lighting system and elect to not use this service, Tribeca Performing Arts Center cannot guarantee there will be enough in house power to run your outside system. Please contact the technical director if you have any doubts or questions about this service. This service can provide power to either a lighting system or a sound system but not both.

Sound

Audio Volume Limitations

In accordance with OSHA guidelines and general health considerations, Tribeca Performing Arts Center is required to control the maximum sound pressure levels generated within our venues. It is expected that safe sound pressure levels which will satisfy both the Artist's aesthetic considerations as well as the Tribeca Performing Arts Center's commitment to protecting patrons' hearing, can be mutually agreed upon during rehearsal or sound check and will not be exceeded for the duration of the event. The venue has final say on acceptable audio volume levels.

Infrared Listening:

01 – Sound Associates SA-1422 Transmitters with DSP Processor
02 – Sound Associates SA-611 Emitters
15 – Sound Associates SA-650HX Headset Receivers

ClearCom: Wired System Maximum is 12 total headsets – RS-701 Beltpacks and RTS-PH88 Headsets

Standard House Locations Are As Follows:
1 – Stage Right
1 – Stage Left
2 – Sound Console
1 – Lighting Console (Booth)
1 – Video Control (Booth)
2 – Follow spots (Booth)
Additional Belt packs and Headsets available up to system max.

Hollyland Solidcom H1 System: Total 8 Beltpacks and headsets – note all 8 units will not be available to you

8 – Solidcom BPK02 Beltpacks
8 – Solidcom HL Electret Mic ENC Single-Ear Headsets

Additional Belt packs and Headsets available up to system max

Sound Console:

1 **-** DM7 120 Channel with Control Expansion
2 – RIO 3224-D2 Dante Stage Boxes

Fixed Speakers: - House Main

2 – JBL AM7212-95 – Center Cluster Speakers
2 – JBL SRX812 – Stage Left & Stage Right Orchestra Fill Speakers
5 – Renkus Heinz SGX-41 – Front Fill Speakers
4 – JBL AC28/26 – Delay Fill Speakers
2 - JBL - AC 28/95 - Down Stage / over stage Monitor speakers
2 - JBL - AC 28/95 Up Stage / over stage Monitor speakers
2 – JBL SRX 718S – Sub Woofers

Portable Speakers:

6 – Yamaha SM12V – Monitor Wedge Speakers

Microphones:

Listed By Manufacturer – Microphones are shared by both theatres – Please make specific mic requests if you have them at the point of contract otherwise our professional sound technicians will select appropriate microphones for your event as needed

AKG

2 – C1000s
2 – C414s
1 – D112

Audio Technica

2 – ATM350
2 – BP40
12 – U853R

Audix

1 – OM2
1 – D6

Crown

4 – PCC160
3 – 700

DPA

4 – 4099

Electro-Voice

2 – RE20
2 – RE320
2 – N/D 468

Heil

2 – PR30
2 – PR40

Neumann

2 – KM184

Sennheiser

6 – E604
1 – E609
1 – E835
1- E901
2- MD421
2 – MD441U
2 – MKH-416

Shure

2 – SM7B
1 – SM27-SC
3 – SM57A
3 – SM57
10 – SM58A
9 – SM58
4 – SM58 (Switchable)
3 – SM81
1 – SM91
2 – BETA 27
1 – BETA 52A
8 – BETA 56A
3 – BETA 87A
6 – BETA 98A
2 – KSM 32
2 – KSM 137
1 – MX-391
1 – PG56
1 – 55SH-II Classic
1 – 14A

Direct Boxes

(Please make arrangements if you have a specific Direct Box request)

1	Behringer Ultra
1	Countryman 85FET
3	Radial JDI Passive
2	Radial J48 Active
2	Radial Pro AV2
2	Radial Pro D2
5	Radial Pro DI
2	Radial USB Pro
2	Whirlwind IMP2
2	Whirlwind ISO2
5	Whirlwind PCDI
4	Whirlwind PS USB

Wireless System: (available at an additional fee per microphone) SYSTEM TOTAL 8 MICS

2	Shure Axient AD4Q Receivers (470-636 MHz)
1	Shure Axient UA845UWB Antenna Power / Distribution system
8	Shure Axient AD1 Body pack Transmitters
8	Shure Axient AD2 Handheld Microphones

Wireless System Body Pack Microphones

8	4088 head worn Microphones – Beige
8	4088 head worn Microphones – Brown
4	4088 head worn Microphones – Black
4	4066 head worn Microphones – Brown
4	4066 head worn Microphones – Black
8	Core 4066-OC-F00L – Beige
8	Core 4060-OC-C-B00 – Black
8	Core 4080-DC-D-B00 - Black

Playback:

1 Q-lab 4

Signal Processors:

3 DBX Drive Rack Venue 360's (set and tuned for system, changes not allowed)

System Amplifiers:

4 Crown XLI-3500

1 Ashley NE-8250 - 250W/8 channel (this amp's settings are computer locked)

Press Box:

1 Whirlwind Active PRESSMITE – 12 mic line and 2 line level channels.

Cable:

Wide variety of XLR, NL4, RCA and 1/4 inch cables available.

Microphone Stands:

A variety of boom and straight stands are available.

Audio – Visual and Film Screenings

For most Audio/Visual needs we have equipment available from the BMCC Media Services Department. Please let us know of your specific needs so that we can advise you about the type of media equipment we have available.

While Tribeca Performing Arts Center is the premiere venue of the Tribeca Festival, we do not have film projectors permanently installed in the theatre. All of the film projectors and audio systems for the Tribeca Festival are specialized gear brought in for that event only. That gear is provided by outside rental vendors. If you are planning on showing a film and a standard 6000 lumens projector will not meet your needs, you will have to rent all necessary equipment from an outside company. We have suggested two companies that have provided this service to our clients before. Please note you must contract the equipment and staffing from the outside company in addition to the theatre's technical staffing. You may also require the services of BMCC Electricians in order to provide enough power for the rented projector and equipment.

We have the following projector available.

Sony VPL-FH300L

Image Brightness	6000 ANSI lumens
Image Contrast	1300:1
Resolution	2048x1080
Widescreen	Yes
Video Modes	1080p/60, 1080p/24, 1080p/30, 1080p/50, 575i, 575p, 480p, 480i
Analog Video Formats	VGA, RCA
Interfaces	HDMI

There are two projection surfaces in Theatre One.

1 – Automated Roll down Screen just downstage of the main drape. – Front projection only
Screen Dimensions: 24’ (w) x 17’ (h)
Travel Time**:** Full in Position – 1 min
Full Out Position – 1 min

Screen control switch located in the control booth.

Due to size & weight, the screen can only cycle in and out no more than 4 times in a period of thirty minutes.

1 – Hard Curved CYC Wall – most upstage position in the theatre. Front projection only

CYC Wall Dimensions: 36’ (w) x 20’ (h)

Please note the CYC Wall should not be used for projections when setups or your performers may be on the stage. The setup and the human body will block the image to this location. Additionally, most of the side seating in all areas of the theatre will have a very limited view of the projection.

Distance from the control booth to the front screen - 90’
Distance from the control booth to the CYC – 130’
Distance from house projection point to the front screen – 60’
Distance from house projection point to the CYC – 90’

Live Streaming Services

Tribeca Performing Arts Center has the ability to provide live streaming services of your event.

Currently we offer both single camera and multi camera live stream packages.

Due to the wide range of live streaming services available, if you are interested in one of the above packages or would like to provide your own live streaming crew, please inquire about your specific need with the technical department and we will be happy to assist you and obtain pricing for you from our internal live stream team.

Internet Access Information

Tribeca Performing Arts Center has the ability to provide Wired and Wireless Wi-Fi internet access.

All internet access is provided by BMCC's computer department. If internet access is crucial to the success of your event, we strongly advise that you opt to have a BMCC computer technician assigned to your event. An extra charge for this staffing will be included in your overall contract costs as part of the BMCC Service Fees. Should issues with the internet connection arise on the day of your event and a BMCC computer technician is not included in your event contract, Tribeca Performing Arts Center cannot guarantee that a computer technician will be available to troubleshoot and resolve the issues. All internet services may incur an additional cost for setup and technician fees.

A request for internet access must be submitted no later than two weeks prior to the date of your event. If this is not possible, we cannot guarantee that internet access will be available on the day of your event.

Because of network security concerns the BMCC computer department does not allow outside events to connect Wi-Fi routers or switches to the college's network or internet connection. A switch can be configured for your event by a BMCC computer center technician at a minimum of two weeks notice. An additional fee may apply. Please contact the technical department with any questions. Additionally financial transactions are not allowed over the wired or wireless internet.

Tribeca PAC has an open Wi-Fi network available. Our BMCC-Events WiFi network can allow most devices onto the system. Users will select this network and be asked to sign in by clicking on a "Continue To The Internet" on a splash page.

Apple products occasionally do not have the ability to connect to this network. Please let the technical department know if you are using any type of Apple product that is essential to have internet connectivity. A wired connection or a username and guest password may need to be provided for those devices on an alternate network.

Guests may also self-register on the system by following the on-screen instructions. Wi-Fi is provided in 4 hour increments

Tribeca PAC additionally recommends when possible that you provide a mobile hotspot for internet crucial devices.

Stage Furnishings

Tables:

5 Tribeca Performing Arts Center can provide six foot folding banquet style tables. Please discuss the number of tables you need for your event with worksheets@tribecapac.org . There are union regulations with table and chair setups in areas outside of the stage.

Chairs:

100 Black Padded Folding Chairs

Stands:

40 Manhasset Black

Stand Lights:

12 Wireless LED music stand lights

Conductor's Podium:

1 Measures 4' x 4' Carpeted

1 Double Width Conductors Stand

Platforming: Wenger Adjustable Height – (available by advance request only)

10 4' x 8' decking adjustable from 4" (platform top only, no legs) 8" to 16" (platform w/ legs)

Dance Floor:

Black Rosco Marley Dance Floor

- ☐ **Full Stage (except orchestra pit)**
- ☐ **No Rosin Permitted**
- ☐ **No Folding or Rolling under.**
- ☐ **No Soda/Water Combinations Allowed**

Lectern:

Concord Black Carpeted Lectern with BMCC name plate

Dimensions 48'x25'x22'

Piano: *(Tuning arranged by Tribeca Performing Arts Center. Tuning fee added to your contract)*

1 - Grand: Steinway Size B 7' x 5'

Ticketing Services

Rental Info & Policies

Contact Info
Box Office (212) 220-1460 extension 3
ticketingmanager@tribecapac.org

Regular Hours
Tuesday – Saturday 12pm-5pm
Sunday & Monday – Closed

Summer Hours
June 20th to September 10th
Monday – Thursday 12pm – 5pm

Hybrid Office
Please note ticketing services is currently working on a hybrid schedule. Communication with our clients is of the highest priority and we will respond to inquiries as soon as possible, within our hours of operation. Email continues to be the best form of communication, but if you prefer contact by phone and we are not available at the time of your call, please leave a message and a representative will be in touch directly.

Event Hours
Ticketing Services will be open at least one hour prior to all ticketed events; and will remain open half an hour into the start of a performance. During this time Ticketing Services will only sell tickets for your event. There will be no advance sales for other events.

Holidays
In observance of the following holidays, Ticketing Services will be closed:

-Labor Day	-Indigenous Peoples Day
-Christmas Eve	-Christmas Day
-New Year's Eve	-New Year's Day
-MLK Jr. Day	-Lincoln's Birthday
-President's Day	-Memorial Day
-Independence Day	-Thanksgiving (Thurs - Sun)

Sales Policies
-We accept all major credit cards and cash
-Personal checks are not accepted by Ticketing Services
-All sales are final. There are no refunds or exchanges.

BMCC Student Discount
There is a minimum 20% discount for BMCC Students, Faculty and Staff. This discount will require the patron to show their BMCC identification card to the Ticketing Services staff before the sale is made. This discount will not be available by phone or through internet sales.

Additional Discounts
Please discuss any discounts with the Ticketing Services Manager before you advertise them. We want to be prepared to serve your customers as best we can.

Promotional Information
Any promotional information such as fliers or posters must be reviewed and approved by the Marketing Director.

Ticket Printing

In House Printing

Patrons may choose their preference of ticket delivery. Physical tickets are available via the "Hold Tickets at Theater" option, or as E-Tickets delivered to their email.

Will Call

Will call tickets are available for pick up between one hour before and thirty minutes after the event begins.

Ticket Sign Out

Consignment of tickets is not permitted without specific pre-approval of Tribeca Performing Arts Center's Ticketing Services Manager and Operations Director. Full ticket pricing information must be submitted by licensee prior to approval. There is a 20% charge on the value of tickets consigned which will be reflected in the contract for pre-payment. Licensee must provide access to ticket sales or weekly sales reports sent via email to the Ticketing Services Manager. Licensee may not conduct onsite ticket sales or the onsite collection of money for any purpose. Returned tickets for day-of event sales require notice of 48 business hours in the event additional staffing is required. Any tickets sold on the day of the event will be subject to the settlement policy and can take up to 30 days after your event to process.

Payments for Consignment

Consigned tickets will only be released after full payment of the consignment fee has been made. Payment may be in the form of an electronic fund transfer (EFT).

Tickets may not be sold on the BMCC campus
outside Ticketing Services. There Will Be No Exceptions

Special Considerations

Complimentary/Press Tickets

It is in your best interest to reserve complimentary tickets as you become aware that you need them. This will allow us to provide you with the best selection of seats to choose from. Please provide Ticketing Services with a preliminary list with Patron Names and number (#) of seats no less than two (2) business days prior to your event.

Website Listing

We are more than happy to add your event to the calendar on www.tribecapac.org. If you would like to participate in this, please email a descriptive paragraph about your event along with a graphic to the Ticketing Services Manager when you submit your ticketing request form.

Wheelchair Seats

All Wheelchair seats are held by the Center's Box Office. Patrons in need of a Wheelchair seat can contact us directly during Regular Ticketing Services Hours.

Selecting a Pricing Map

We have created a set of Standard Pricing Maps for each theatre.

Please visit our website, www.tribecapac.org to see them online, or you may request that Ticketing Services e-mail them to you in a PDF format.

- There are 5 separate Standard Pricing Maps for **Theatre 1**. They range from 1 Pricing Zone/General Admission to 5 Pricing Zones/Reserved Seating .

If none of these Standard Pricing Maps works for your event, we can create a custom map for no additional charge.

SHOW CODE: _____

TICKETING INFORMATION FORM

This form should be completed by the producer or other authorized personnel and returned to BMCC Tribeca PAC as soon as possible (at least 4 weeks prior to the event). Please feel free to call or meet with the Ticketing Manager for assistance or clarification in completing this form. You must sign this form before submitting it to Tribeca PAC.

PRODUCER NAME:

(One Line, Forty Characters. This will print on the ticket. PRINT NEATLY)

TITLE OF SHOW:

(One Line, Sixty Characters. This will print on the ticket. PRINT NEATLY)

Type of Seating: Reserved Admission ☐ General Admission ☐ (Check only one)

Please request Price Zone Maps from Ticketing Manager.

Pricing Zone Maps (RESERVED SHOWS ONLY)

Theatre One (901 Seats)	Theatre Two (262 Seats)
☐ – 1 Price Zone	☐ – 1 Price Zone
☐ – 2 Price Zones	☐ – 2 Price Zones
☐ – 3 Price Zones	☐ – 3 Price Zones
☐ – 4 Price Zones	
☐ – 5 Price Zones	

- If you would like a custom Pricing Zone Map *($25)*, Email all requests to ticketingmanager@tribecapac.org
- Any Discounts or Promotions must be approved by the Ticketing Manager before being advertised.

Zone Prices Per Show

Event Date					7/4/25
Event Time					7:00 pm
1 - Yellow					$55
2 - Green					$40
3- Orange					$25
4 - Blue					$10
5 - Pink					$5
					*Example Only

EVENT DESCRIPTION: _____

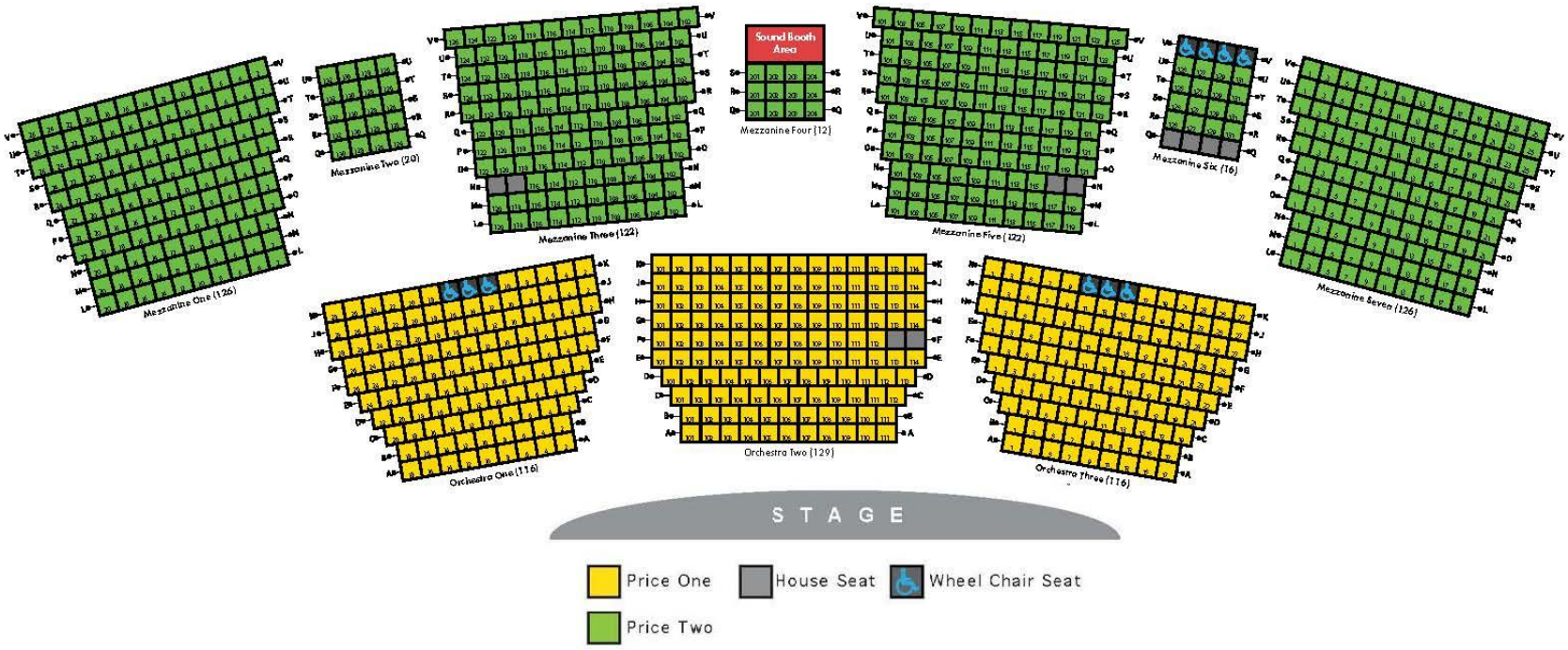
Proposed On-Sale Date: _____
Performance Length: _____
Intermission Length: _____
Website: _____

Producer Signature: _____
Date: _____

BMCC TribeCA
PERFORMING ARTS CENTER

THEATRE ONE

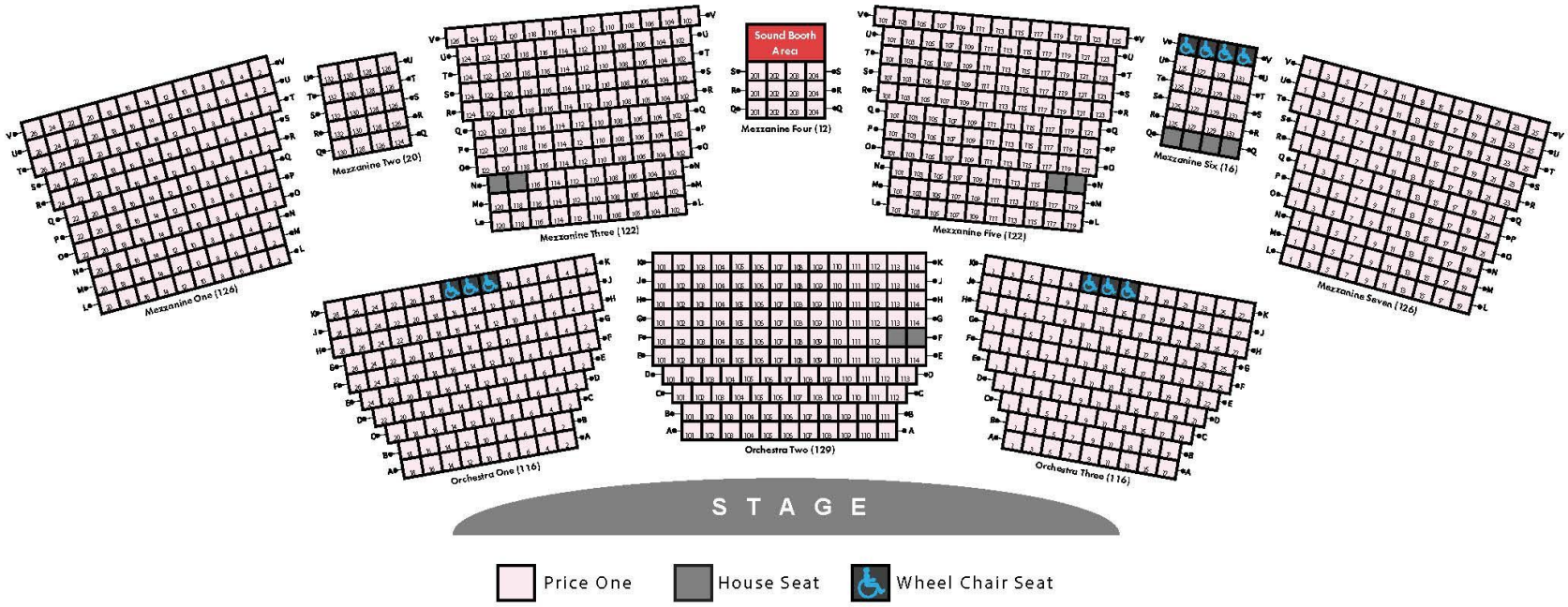
TWO PRICE ZONES



BMCC TribeCA
PERFORMING ARTS CENTER

THEATRE ONE

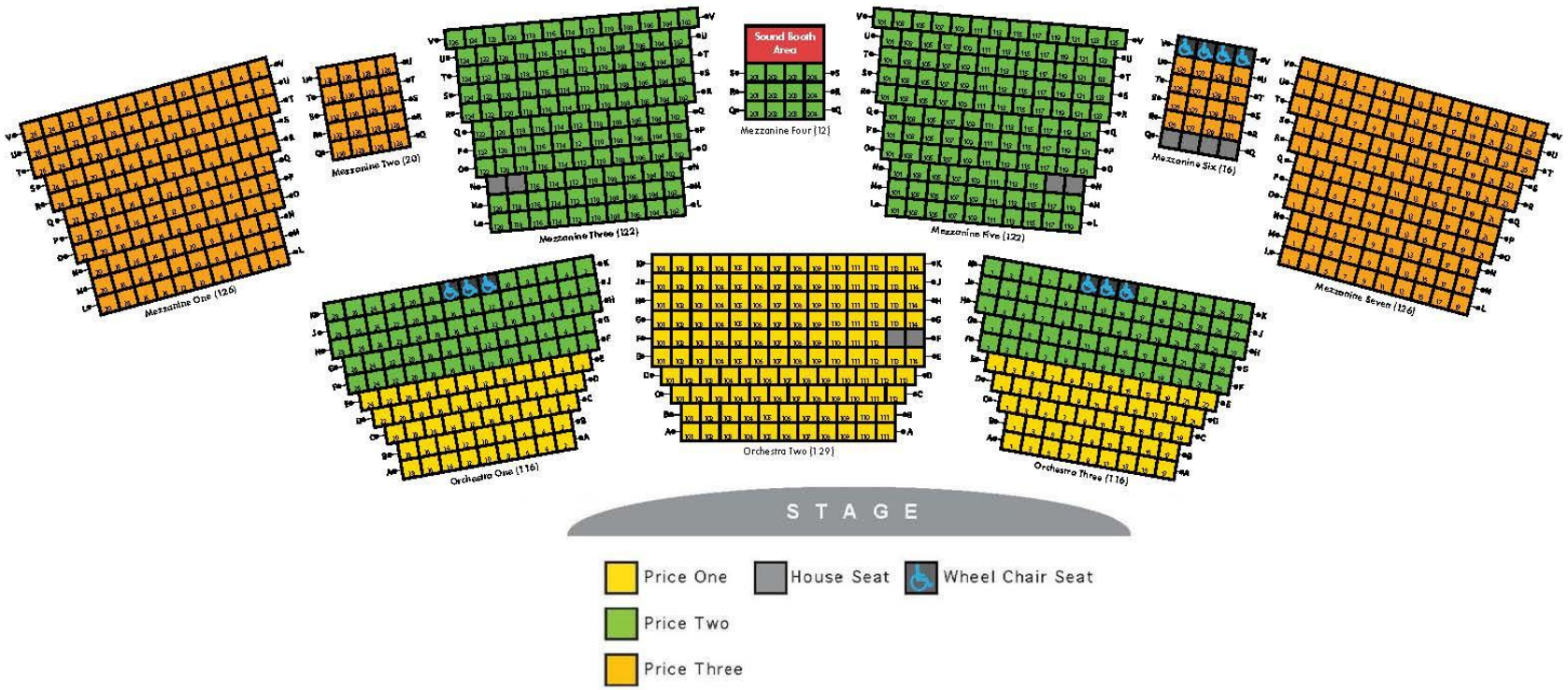
ONE PRICE ZONES



BMCC TribeCA
PERFORMING ARTS CENTER

THEATRE ONE

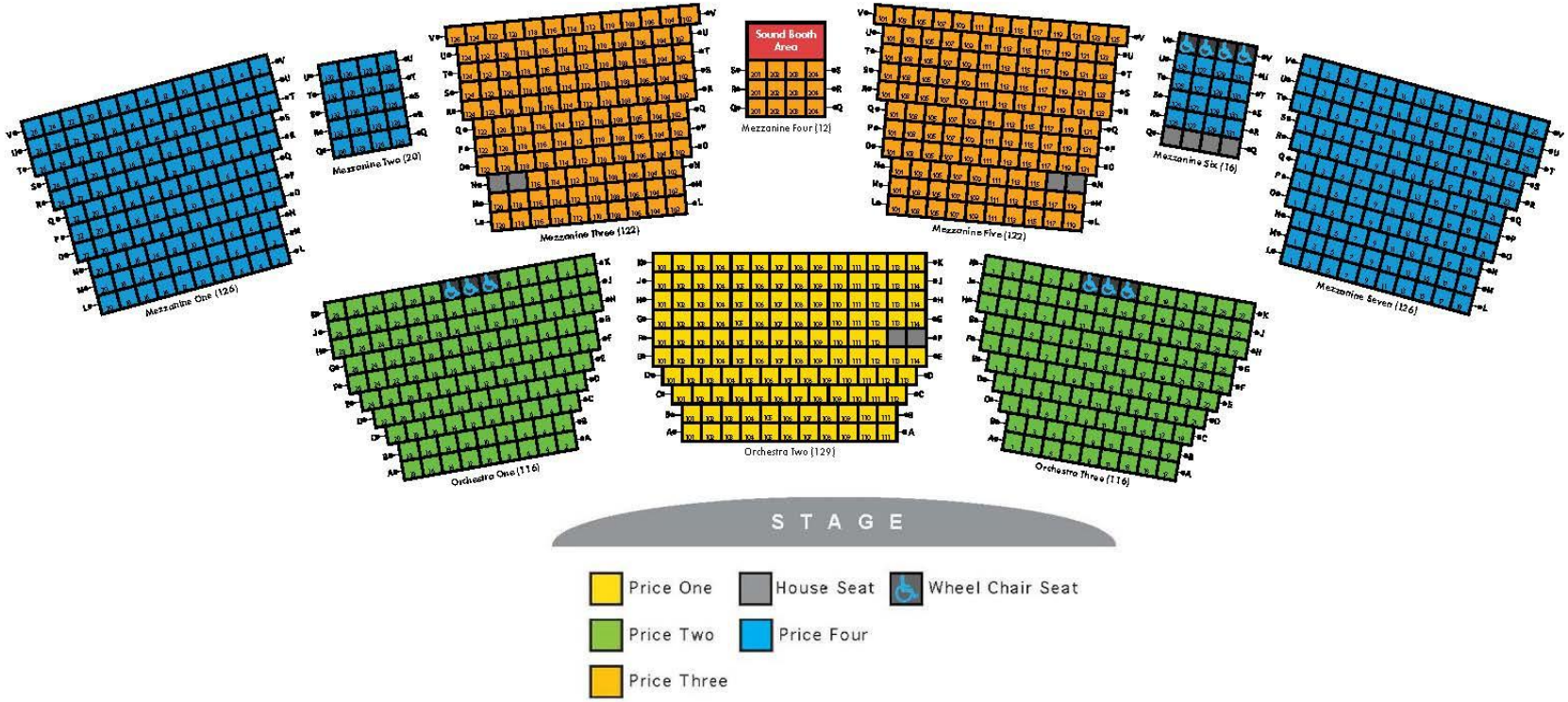
THREE PRICE ZONES



BMCC TribeCA
PERFORMING ARTS CENTER

THEATRE ONE

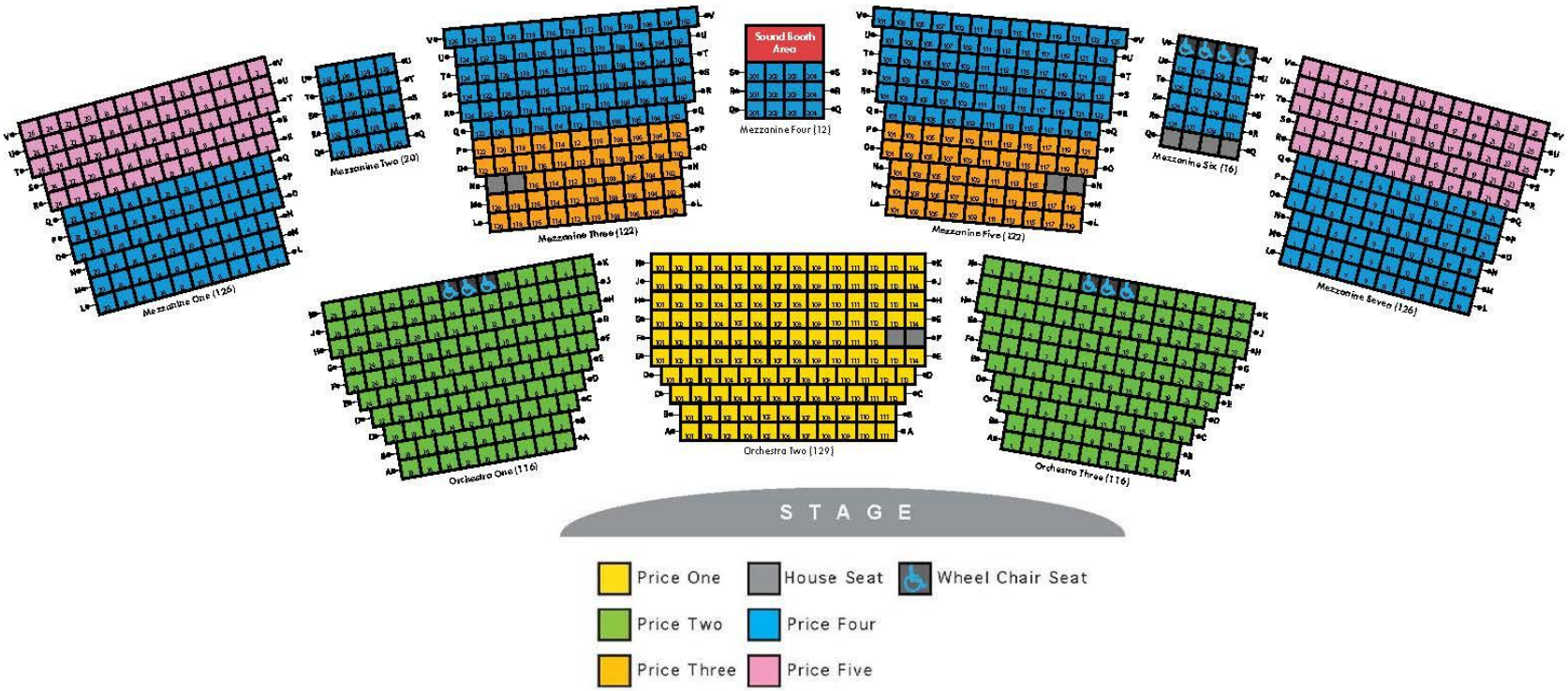
FOUR PRICE ZONES



BMCC TribeCA
PERFORMING ARTS CENTER

THEATRE ONE

FIVE PRICE ZONES



Tribeca Neighborhood Information

Drug Stores / Pharmacys:

Duane Reade
352 Greenwich Street
NY, NY 10013
212-406-3700

CVS Pharmacy (24 hours)
129 Fulton Street
NY, NY 10038
212-233-5021

Tribeca Apothecary
138 W Broadway
NY, NY 10013
212-971-1380

Dry Cleaners:

Tribeca Cleaners
95 Reade Street
NY, NY 10013
212-385-9090

Greenwich Cleaners
331 Greenwich Street
NY, NY 10013
212-966-4881

General Stores:

Target
255 Greenwich Street
NY, NY 10007
917-438-2214

Lot Less Closeouts
97 Chambers Street
NY, NY 10007
212-233-0607

Apple Store at World Trade Center
185 Greenwich Street
NY, NY 10007
646-802-3800

Hobby Lobby
270 Greenwich Street
NY, NY 10007
212-406-8412

Hardware Stores

Tribeca Paint
217 West Broadway
NY, NY 10013
212-925-4800

Home Depot
40 W 23rd Street
NY, NY 10010
212-888-1512

Hotels:

Tribeca Performing Arts Center has no affiliation with any of the listed hotels, there are many other properties in the neighborhood to choose from. The listings below are hotels we have had clients stay at before and rate highly.

The Frederick Hotel
www.frederickhotelnyc.com
212-566-1900

M Social Hotel NY Downtown
www.msocial.com
212-693-2001

The Greenwich Hotel
www.thegreenwichhotel.com
212-941-8900

Smyth Tribeca
www.smythtribeca.com
917-997-2700

The Roxy Hotel
www.roxyhotelnyc.com
212-519-6600

New York Marriott Downtown
www.marriott.com
212-385-4900

Sonder Duane Street
www.marriott.com
617-300-0956

Sheraton Tribeca
www.marriott.com
212-966-3400

Mailing Centers

United State Post Office
90 Church Street
NY, NY 10013
212-330-5001

FedEx Office
335 Broadway
NY, NY 10013
212-406-1860

UPS Store
33 Park Place
NY, NY 10007
212-810-0834

DHL Service Point
130 Church Street
NY, NY 10007
800-225-5345

Restaurants

The area has some of the most diverse eating establishments in NYC. From unique restaurants you will find only in Tribeca, to the fast-food places you know well. We invite you to explore our neighborhood while you are here and enjoy the many wonderful dining opportunities that it offers. All the restaurants listed are well within walking distance from the steps of the performing arts center, with many of them just a few blocks away. The listed restaurants are those that our staff and guests recommend.

Mudville 9
126 Chambers Street
NY, NY 10007
212-964-9464

Zona Tribeca
353 Greenwich Street
NY, NY 10013
212-766-0911

Gigino Trattoria
323 Greenwich Street
NY, NY 10013
212-431-1112

File Gumbo Bar
275 Church St
NY, NY 10013
646-851-0810

JR Sushi
119 Chambers Street
NY, NY 10007
212-233-8338

Bubby's
120 Hudson Street
NY, NY 10013
212-219-0666

Whole Foods Market
270 Greenwich Street
NY, NY 10007
212-349-6555

The Odeon
145 W Broadway
NY, NY 10013
212-233-0507

Terroir
24 Harrison Street
NY, NY 10013
212-625-9463

Benevento Café (24 hours)
369 Greenwich Street
NY, NY 10013
212-219-2373

Tamarind Tribeca
99 Hudson Street
NY, NY 10013
212-775-9000

Los Tacos Number 1
136 Church Street
NY, NY 10007
No Phone Orders accepted

Recommended Theatrical Vendors

The Theatrical vendors listed here have worked in our venue before. They are familiar with the theatre and its design and limitations. They have successfully done multiple events for many clients over the years and can be trusted with your event. While Tribeca Performing Arts Center has no affiliation please tell them we sent you. Any outside gear coming from one of these vendors or your own MUST have approval of the Tribeca Performing Arts Center technical department.

Flame Proofing Services

Turning Star Flame Proofing
www.turningstar.com
718-254-0534

Certified Flame Proofing
www.certifiedflameproofing.com
800-590-5530

Instrument Rentals

BLVD Carrol
www.Boulevardcarroll.com
201-262-7740

Studio Instrument Rentals (SIR)
www.sir-usa.com
212-627-4900

Lighting Equipment Rentals

4 Wall Lighting
www.4wall.com
201-329-9878

Tribeca Lighting
www.tribecalighting.com
212-226-0064

Soft Good Rentals

RoseBrand
www.rosebrand.com
800-223-1624

Drape Kings
www.drapekings.com
888-372-7363

Sound Equipment Rentals

Audio Incorporated
www.audioincorporated.com
908-620-1007

SDN Broadcast
www.sdnbroadcast.com
718-433-3030

BLVD Carroll
www.boulevardcarroll.com

Video Projection Rentals

Michael Andrews Audio Visual
www.maavs.com
212-265-2660

Visual Word Systems
www.visualword.com
212-629-8383

LED Walls

LED Wall Systems / Encorex
www.ledwallsystems.com
646-229-2995

NVision360 Productions
www.Nvision360.com
212-504-8210